SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — August 3, 2021
Tele Conference (College closed due to COVID-19) — 12:00 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)

Rohit Sharma	Coordinator, Newnham /SSF Inc.

Guests Present:

Ammar Atheem	Campus Manager, Newnham/SSF Inc.
Ritik Sharma	President/ SSF Inc.

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1. Call to Order

   This meeting is called to order at 12:09 pm.
   - The Newnham LBC Meeting #7 for the 2021/22 term was called to order by Vice-President Palak Chawla.

2. Announcements

   - We have President Ritik Sharma joining our LBC for the first time for the term 2021/2022, and we are grateful for him to spare the time and join us for the meeting.
   - A new format for Member's Report is going to be introduced soon.
   - VP Palak Chawla will be participating in today's voting for LBC to maintain the quorum.

3. Acceptance of Agenda for August 3rd, 2021

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, "The agenda for August 3rd, 2021, be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for July 27th, 2021

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, "to accept July 27th, 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. Business

a) Discussion with SSF President

- Sonia said that the council was asked to look for ideas since May, but none were implemented. She wondered when the views would be taken into action that the council members have already brainstormed.
- Ritik advised that you do not always have to think about ideas. Instead, you can ask students what they expect from us. We will get more insight into the thoughts if we hear them from students.
- Ammar advised that we can create a survey for students as we also have a new marketing manager to help us.
- VP Palak Chawla said that the work for survey questions must be done not only by the council members but should be lead by the marketing team for better survey made by experienced marketing professionals.
- Ritik suggested that council members from all the campuses should come up with the questions for the survey, and from that, the marketing team will choose questions for the study. The marketing team will take responsibility for the questions taking into action and creating the survey.
- Vaishavi Desai put her point explaining that she agrees with Sonia, adding that now the thoughts have become limited to brainstorm about new ideas because the council tries to look for something new always to keep students entertain as the term is online. The number of students joining events has been decreased.
- VP Palak Chawla asked whom to reach for implementing the ideas discussed in the previous LBCs.
- Ritik replied that he will be taking care of this as he discussed with Samir about the format of the new posters and will be discussing about implementing the ideas. The team is on the way to hire new staff members to take these ideas into action as soon as possible.

- At Last, he concluded that the ideas taken from the council members would be sent to Ritik by Palak, and after that, he will take care of it and discuss it with the marketing team.

b) Event Ideas for Fall 2021

- VP Palak Chawla said that her council contacted different students, asking about their points of view.
- The team also discussed ideas for making Instagram polls, reels and mental health aid further.
- Food Bank Idea was discussed in detail, concluding that Vaishavi will take the responsibility to present the ideas discussed in council to the Chair of Food Bank Committee.

c) Other business

- The mail due this Friday, July 30th, for Engagement ideas was moved to the upcoming Friday of August 6th, 2021, for Vaishavi Desai and Rohit Sharma.

6. Member's report

    - It will be due on the 10th of each month; for July, it will be on August 10th.

7. Assistance needed from Manager

    - None

8. Items to be taken to the Central Level

    - None

9. Date and Time of Next Meeting

    Date: Tuesday, August 10th, 2021
    Time: 12:00 pm
    Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

    It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, "that no further business is to be discussed and this meeting is adjourned at 12:51 pm.

    3:0:0 C A R R I E D