SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — June 29th, 2021
Tele Conference (College closed due to COVID-19) — 12:00 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Rohit Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

Ammar Atheem	Campus Manager, Newnham/SSF Inc

Student Representatives Absent: (Voting Members)
None

Guests Present:
None

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1. Call to Order

   This meeting is called to order at 12.02 pm.
   - The Newnham LBC Meeting #1 for the 2021/22 term was called to order at 12.02 pm by Vice-President, Palak Chawla.

2. Announcements

   - RED Magazine from Seneca wants to feature SSF for the contributions over the past year.
   - Seneca College is closed on the coming Thursday and Friday for Canada Day.

3. Acceptance of Agenda for June 29th, 2021

   It was MOVED by Vaishavi Desai , and SECONDED by Rohit Sharma, "that the agenda for June 29th, 2021 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for June 1st, 2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai , "to accept June 01st, 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. Business

a) Advocacy Issues

- VP Palak Chawla explained few of her advocacy issues and told the council how to handle them, how to refer to the college policies and other important measures to the coordinators.

b) Engagement Ideas

- VP Palak Chawla advised every council to come up with more ideas to engage more students.
- VP Palak Chawla told the council to let her and Ammar know about the email content before contacting the vendor.

c) Other business

- Palak is taking care of the class visit's arrangements. She assigned the class visits to each of the coordinator as per their availability. She requested the council to change their hours for the upcoming few days to accommodate the limited class visits we have in Summer semester.
- Council asked about the committees assignments. VP Palak Chawla told the council that she asked in the Central about this and the information will be shared as soon as possible. An email will be sent by Brenda most probably, when the information is finalized.

6. Members' Reports

- It is going to be due on the 10th of each month, for the month of June it is going to be on July 10th.

7. Assistance needed from Manager

- None.

8. Items to be Taken to the Central Level

    - None.

9. Date and Time of Next Meeting

    Date: TBD
    Time: TBD
    Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

    It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha , "that no further business is to be discussed and this meeting is adjourned at 12:30.

    3:0:0 C A R R I E D