SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — April 01st, 2021
Tele Conference (College closed due to COVID-19) — 11:00 a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

Ammar Abdulatheem	Manager, Newnham/SSF Inc.
Vaishavi Desai	New Student representative/ SSF Inc.

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1. Call to Order

This meeting is called to order at 11.00 am.

- The Newnham LBC Meeting #31 for the 2020/21 term was called to order at 11:00 a.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

- VP Palak Chawla congratulated all the coordinators to run and win the elections.
- She introduced Vaishavi Desai to the LBC and informed about the working of LBC and various information with regards to meetings of central and committee.

3. Acceptance of Agenda for April 01st , 2021

It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, "that the agenda for April 01st , 2021 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for March 05th, 2021

It was MOVED by Sonia Hoxha and SECONDED by Raj Raval, "to accept March 05th , 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. Business

a) Events follow-up:

- VP, Palak Chawla congratulated the Newnham LBC for great work on International days.
- She also asked to complete all the post-mortem for the events and complete the event charters.
- She informed to award the volunteers for their contribution and make sure each of them has received the gift cards.
- VP, Palak Chawla informed the council about the language exchange, art showcase and de-stress video week to each council.
- Year end event committee was assigned to Ritik after he volunteered.

b) Advocacy Issues (If any):

- Raj Raval informed the council about the communications received from various students regarding the Student Relief Fund and wanted SSF to help get the fund.
- Sonia Hoxha informed about the technicality issues in receiving the fund as students were not able to edit the comments section on fund application.
- Ritik Sharma raised issued regarding the same issue of relief fund. He also informed about another advocacy issues with regards to Academic Integrity.

c) Other Business :

- None

6. Members' Reports

   - VP, Palak Chawla informed the council members that the member's report is due on the 10th of April.

7. Assistance needed from Manager

   - None

8. Items to be Taken to the Central Level

   - None

9. Date and Time of Next Meeting

   Date: TBD
   Time: TBD
   Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

    It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "that no further business is to be discussed and this meeting is adjourned at 11.50 p.m."

    3:0:0 C A R R I E D