SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SENECA STUDENT FEDERATION INCORPORATED (@YORK)

Local Branch Council Meeting

MINUTES

February 18th, 2021 9:00 AM

1) Call to Order - @9:02 AM

2) Roll Call

- Sanjoli Bajaj – Vice-President
- Jaiminkumar Patel – Coordinator
- Keyara Davis – Coordinator
- Ipsa Sharma – Coordinator

3) Guests- Samir Abdi (Manager Operations, Seneca@York)

4) Regrets/Absent - 0

5) Announcements;

a) Academic Integrity week is here, please be as involved as possible.
b) Rec Department is looking for people to attend the live sessions they are hosting, Feb 22nd – 26th for Mental Wellness Session.

6) Confirmation of Agenda for Feburary 18th, 2021

Motion: Be it resolved that the agenda,YK L. B. C. – for Feburary 18, 2021 be approved as presented

Moved By:	Sanjoli		Seconded By:	Ipsa Sharma	
In Favour:	4	Opposed:	0	Abstained:	0

7) Confirmation of Minutes Feburary 10, 2021

Motion: Be it resolved that the Minutes, YK L. B. C. – for Feburary 10, 2021 be approved as presented.

Moved By:	Sanjoli		Seconded By:	Keyara Davis	
In Favour:	4	Opposed:	0	Abstained:	0

8) Business:
    a) Advocacy Issues: None
    b) Update on Clubs (By Jaiminkumar Patel):
        - Change in Numbers – 30 Clubs; 15 sanctioned & 938 students joined.
        - Work in progress on the promotional policy of clubs.
    c) Committee Updates (If Any):
        - SSF Cares – Work in Progress on the Info Session.
    d) Delay in Promotional Content:
        - Please confirm your quote with the vendor, date and time for the event; 7 working days prior to the event so it has enough time to be promoted.
        - Please take a look on the Content Calendar and bring up any questions/suggestions you might have.
    e) Event Approval: None
    f) Feburary Events:
        - Adulting 101 (By Keyara Davis): Post Mortem Done
        - Studying Tips (By Jaiminkumar Patel): Logistics are all planned & Event Charter has been approved.

    g) March Events:
        - SSF Career Chat – Mar 12 - Transferable Skills (By Sanjoli): The event has been planned for and on track.
        - SSF Career Chat – Mar 30 – Job Seeker's Tool Kit (By Sanjoli): The event has been planned for and on track.
        - Live Concert w/games – Mar 17 (By Jaiminkumar Patel):
            - Send an email to atleast 12 artists (4 each) by Friday 19th Feb, and make sure to CC Samir on those emails.
            - Please send an email to Sanjoli by 5PM on Friday with the list of artists you reached out to.
            - Research various unique games for the session (Reach out to E-sports if interested).
    h) Winners/Give Aways:
        - Winners for Adulting 101 will be reached out to today.
        - For Spring Festival, we had 8 volunteers (8*$50) who will be reached out to today.

    i) Other Businesses: None

9)Members' Reports:
        - Jaimin Patel: Reached out to various clubs to see if they required any help, discussed about the Live concert & Games event. Met with Derek for Studying tips.
        - Keyara Davis: Hosted Adulting 101 & completed its post mortem, will be reaching out to the prize winners.
        - Ipsa Sharma: Completed Post Mortem for past events, working with Rec for Mental Wellness Sessions.
        - Sanjoli: Attended the Mental Wellness (Adulting 101).

10) Assistance need from Manager - None

11) Items to be brought to Central – None

12) Date and Time of Next Meeting – 25th Feb, 9 AM

13) Adjournment: @10:02AM

Moved By:	Sanjoli		Seconded By:	Jaiminkumar Patel	
In Favour:	4	Opposed:	0	Abstained:	0