SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham | 23rd February 2021
Tele Conference (College closed due to COVID-19) | 09:45 a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:
None

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1. Call to Order

   This meeting is called to order at 09.50 a.m.
   - The Newnham LBC Meeting #29 for the 2020/21 term was called to order at 09:50 a.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

   - VP Palak Chawla announced to add actual budgets and post-mortems in the assigned event charters.
   - All council members were asked to remove SSF designations from their social media personal accounts.
   - Send the reports for International students by 11 am as asked a few times before and Vp's email yesterday.

3. Acceptance of Agenda for February 23rd, 2021

It was MOVED by Sonia Hoxha, and SECONDED by Raj Raval, "that the agenda for February 23rd, 2021 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for February 8th , 2021

It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "to accept February 8th, 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. New Business

a) Events Follow-up

- Vice President, Palak Chawla, asked all the members to send the events giveaway winner's gift card details to Manager Ammar as soon as possible.
- Green Mocktail event is confirmed, Palak asked Ammar over another meeting.
- Palak also discussed with Ammar regarding the other events.

b) International Day discussions:

- Dates are changed for International days celebration and has been shifted to 30th and 31st March to avoid the clashes on SSF Elections happening on previous dates. Same has been communicated to the central and the college collaborating parties.
- International days event was discussed and suggestions were asked from the other coordinators.

c) Approvals(if needed)

It was MOVED by Raj Raval, and SECONDED by Sonia Hoxha, "to approve a budget of $4999, for the International day 1 events on March 30th , 2021".

3:0:0 C A R R I E D

It was MOVED by Raj Raval, and SECONDED by Ritik Sharma, "to approve a budget of $4999, for the International day 2 events on March 31st , 2021".

3:0:0 C A R R I E D

d) Advocacy Issues (if any)

- None

e) Other Business: Issues to handle

- None

6. Members' Reports

   - VP, Palak Chawla informed the council members that the member's report is due by 5th March this month, instead of the 10th March.

7. Assistance needed from Manager

   - None

8. Items to be Taken to the Central Level

   - None

9. Date and Time of Next Meeting

   Date: 5th March, 2021
   Time: 11.00 am
   Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

    It was MOVED by Sonia Hoxha and SECONDED by Raj Raval, "that no further business is to be discussed and this meeting is adjourned at 10.10 a.m."

    3:0:0 C A R R I E D