SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — 18th January 2021
Tele Conference (College closed due to COVID-19) — 11:00 a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

Steven Nguyen	Staff Member(Esports)/SSF Inc.
Steve Mattar	Manager, King/SSF Inc.
Ammar Abdulatheem	Manager, Newnham/SSF Inc.

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1. Call to Order

This meeting is called to order at pm.

- The Newnham LBC Meeting #25 for the 2020/21 term was called to order at 11:04 a.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

- VP, Palak Chawla introduced Steve Mattar, King campus Manager and Steven Ngyuven, new staff member for esports. Steven was introduced to the council and vice-versa.
- VP, Palak Chawla informed about the opening of general elections for 2021.

3. Acceptance of Agenda for January 18th, 2021

It was MOVED by Raj Raval, and SECONDED by Ritik Sharma, "that the agenda for January 18th, 2021 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for January 11th, 2021

It was MOVED by Sonia Hoxha and SECONDED by Ritik Sharma, "to accept January 11th, 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. Business

a) Winter calendar work- March

- Language Exchange on March 10, 2021 will be handled by Sonia Hoxha. It is a sign language class for the first time.
- Drink Smart from March 15, 2021 to March 19, 2021. Ammar Abdulatheem was asked to look for the vendors and arrangement. Raj Raval will assist in its promotion check.
- Green Mocktails on March 16, 2021 will be looked after for the vendor by Ritik Sharma.
- Sustainibilty event on March 18, 2021 will be handled by Sonia Hoxha and Palak Chawla.
- International days from March 22, 2021 to March 26, 2021 will be lead by Raj Raval and other councils will help. VP Palak asked Raj to let other council know about their work in time and do not overload himself with the work.
- Alumni Career on March 29, 2021 will be handled by Ritik Sharma.
- Online Drag Show on March 31, 2021 is already taken care by Sonia Hoxha in consulation with college department.
- Promotion posters will be taken care by Ritik Sharma, along with the event charters for his assigned events.
- Language Exchange and assigned other events event charter etc will be taken care by Sonia Hoxha.
- International days, and the event charter for Drink Smart will be taken care by Raj Raval.

b) Approval for all February events budget

- It was MOVED by Sonia Hoxha, and SECONDED by Raj Raval, "to approve a budget of $500, plus tax, for the immigration event".

3:0:0 C A R R I E D

- It was MOVED by Sonia Hoxha, and SECONDED by Raj Raval, "to approve a budget of $500, plus tax for the Language Exchange event(Swahili) happening on Wednesday, February 3rd 2021 at 3.30 pm".

  3:0:0 C A R R I E D

- It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "to approve a budget of $400, plus tax, for the Black History month (Movie Marathon) on February 8th 2021 from 2 pm to 5 pm".

  3:0:0 C A R R I E D

- It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, "to approve a budget of $500, plus tax for the Language Exchange event(Ahmarik) happening on Wednesday, February 10th 2021 at 3.30 pm".

  3:0:0 C A R R I E D

- It was MOVED by Sonia Hoxha, and SECONDED by Raj Raval, "to approve a budget of $500, plus tax for the Language Exchange event(Patwa) happening on Wednesday, February 17th 2021 at 3.30 pm".

  3:0:0 C A R R I E D

- It was MOVED by Raj Raval, and SECONDED by Ritik Sharma, "to approve a budget of $1000, tax included, for the Motivational Speech in the de-stress week on Monday February 22nd , 2021 from 4 pm to 5 pm".

  3:0:0 C A R R I E D

- It was MOVED by Raj Raval, and SECONDED by Ritik Sharma, "to approve a budget of $500, plus tax, for the Art class event on Thursday February 25h, 2021 at 3.30 pm".

  3:0:0 C A R R I E D

c) Advocacy Issues (If any)

- Sonia Hoxha discussed the advocacy issue and gave details about the student getting passed after discussing with the chair.
- Raj Raval discussed about the student concern regarding the purchase of textbooks for the program. VP Palak Chawla discussed and provided information on the same. VP mentioned to discuss with the central level council also, to know if we have more cases like these in the other campuses as well.

d) Other business

- No business

6. Members' Reports

   - Members' reports are due the next month, on the 10th.

7. Assistance needed from Manager

   - None

8. Items to be taken to the Central Level

   - VP Palak Chawla will discuss about the textbook requirement for the students.

9. Date and Time of Next Meeting

   Date: Monday, January 25th, 2021
   Time: 11.00 a.m.
   Venue: Microsoft Teams Meeting (VP, Palak Chawla will send invite)

10. Adjournment

    It was MOVED by Raj Raval and SECONDED by Sonia Hoxha, "that no further business is to be discussed and this meeting is adjourned at 12:05 p.m."

    3:0:0 C A R R I E D