SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — 7th January, 2021
Tele Conference (College closed due to COVID-19) — 11:00 a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

Ammar Abdulatheem	Manager, Newnham/SSF Inc.

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1. Call to Order

   This meeting is called to order at 11.03am.
   - The Newnham LBC Meeting #23 for the 2020/21 term was called to order at 11:03a.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

   - Everyone has started work for next week's frosh.
   - Every campus will be working for major events in committees lead by that campus assigned by the president.
   - Promotional video needed from the council for clubs promotion.

3. Acceptance of Agenda for January 7th, 2021

It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, "that the agenda for January 7th , 2021 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for 5 January, 2021

It was MOVED by Sonia Hoxha and SECONDED by Ritik Sharma, "to accept 5th January , 2021 meeting minutes as presented".

3:0:0 C A R R I E D

5. New Business

a) Updates for winter Calendar

- Coordinator, Sonia Hoxha has created the event charters for language exchange program and has sent an email for immigration event and got the revert. Palak asked Sonia to send a promotional blurb for Language exchange volunteers.
- Coordinator, Ritik Sharma has sent an email to graphic designer for the posters for whole January Month and rest of the semester's certifications. Palak asked Ritik to send the posters once ready to Roel.
- Coordinator, Raj Raval has created the event charters for Henna tutorial and language exchange program. Palak asked Raj to create 2 questions to be added to the pre-event questionnaire.

b) Bell Let's talk council video participation-York

- Vice President, Palak Chawla asked Council for this video participation. Coordinator, Ritik Sharma volunteered for it. Vice president, Palak Chawla will also work on it, if needed for an extra member, if other coordinators don't want to join.
- Coordinator, Raj Raval also asked for the Club's video and Palak told him that Newnham council will join for the video and to let us know when and how many people you need.

c) Advocacy Issues (If any)

- Coordinator, Ritik Sharma addressed some minor advocacy issues like scheduling etc that were resolved on his end. One of the previous issue was also brought in the meeting which was well guided by whole LBC.
- Coordinator, Raj Raval brought an advocacy which was well guided by Vice president, Palak Chawla.

d) Other Business:

- None

6. Members' Reports

   - VP, Palak Chawla informed the council members that the member's report is still pending.

7. Assistance needed from Manager

   - None

8. Items to be Taken to the Central Level

   - None

9. Date and Time of Next Meeting

   Date: Monday 11th January, 2021
   Time: 11.00am
   Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

    It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "that no further business is to be discussed and this meeting is adjourned at 12.36 p.m."

    3:0:0 C A R R I E D