SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — 2nd December 2020
Tele Conference (College closed due to COVID-19) — 4 p.m.

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Student Representatives Present: (Voting Members)

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| Palak Chawla | Vice President/Chair, Newnham/SSF Inc. |
| Sonia Hoxha | Coordinator, Newnham /SSF Inc. |
| Raj Raval | Coordinator, Newnham /SSF Inc. |
| Ritik Sharma | Coordinator, Newnham /SSF Inc. |

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

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| Ammar Abdulatheem | Campus Operations Manager, Newnham/SSF Inc. |

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1. Call to Order

   This meeting is called to order at 04:11 p.m.
   - The Newnham LBC Meeting #20 for the 2020/21 term was called to order at 04:11 p.m by Vice-President, Palak Chawla.

2. Introductions/Announcements

   - VP, Palak Chawla asked council to RSVP as soon as possible for the all council meeting on 11th December 2020.
   - VP Palak Chawla also asked council to RSVP for the holiday lunch.
   - VP informed that the President will inform soon about the holiday off,maybe. So stay tuned if all the winter calendar work is done in time.

3. Acceptance of Agenda for December 02nd , 2020

It was MOVED by Raj Raval, and SECONDED by Ritik Sharma, "that the agenda for December 02nd , 2020 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for November 24th, 2020

It was MOVED by Sonia Hoxha and SECONDED by Ritik Sharma, "to accept November 24th, 2020 meeting minutes as presented".

3:0:0 C A R R I E D

5. New Business

a) Events Discussion

- VP, Palak Chawla asked if everything is good for the upcoming events.
- VP, Palak Chawla asked to attend the events.
- VP, Palak Chawla asked the council to fill the post-mortem reports for their respective events assigned to them.
- VP, Palak Chawla also asked the council to send the prizes to the winners asap by telling the manager, all the details of the winner.
- VP, Palak Chawla asked Ritik to prepare the Share Your Decoration Pictures posters.

b) Winter Calendar

- VP Palak Chawla asked if the Council do not have anything to add to the Winter Calendar; then VP, Palak Chawla will be forwarding it to President, Krisha Amin.

c) Advocacy Issues (If any)

- VP, Palak Chawla asked Sonia Hoxha how the advocacy issue that was mentioned last week, is going. Sonia mentioned that the second one was better but not all good. But she do not want to take this issue any further.
- Palak Chawla asked Raj Raval and they followed up on the issue discussed in the last LBC. VP advised Raj to follow up with students if needed and let her know if she needs to include herself or the President.
- Ritik Sharma mentioned that many students from a class are reaching out to him and President regarding a course issue resulting into an extra semester. VP asked Ritik to reach out to the students and advise them to reach out to their advisor/coordinator/chair and wait for a few days and reach out to them, if needed since this is related to enrolment and that is a time sensitive issue.

d) Other Business

- None.

6. Members' Reports

   - Members' reports are due the next month, on the 10th.

7. Assistance needed from Manager

   - None.

8. Items to be taken to the Central Level

   - None.

9. Date and Time of Next Meeting

   Date: 9th December 2020
   Time: 4.00 p.m.
   Venue: Microsoft Teams Meeting (VP, Palak Chawla will send invite)

10. Adjournment

    It was MOVED by Raj Raval and SECONDED by Sonia Hoxha, "that no further business is to be discussed and this meeting is adjourned at 4:43 p.m."

    3:0:0 C A R R I E D