SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SENECA STUDENT FEDERATION INCORPORATED (@YORK)

Local Branch Council Meeting

MINUTES

November 27TH, 2020 8:00 A.M.

1) Call to Order – @8:05 AM

2) Roll Call

- Sanjoli Bajaj – Vice-President
- Ipsa Sharma – Coordinator
- Jaiminkumar Patel – Coordinator
- Keyara Davis – Coordinator

3) Guests- Samir Abdi (Manager Operations, Seneca@York)

4) Regrets/Absent - 0

5) Announcements;

a) Funding Approved From Board – Making sure students studying from foreign lands also get this funding.
b) Feedback on 21st November Open House – Very Few Interaction, There should be a procedure for students to visit different departments so we are time efficient.
c) International Student Orientation – Runs from 7 to 11
d) Feedback on Town Hall – Please watch it available on our website.
e) Feedback on LiveChat Front Desk Option – Up and running.
f) All Council Meet Up to be scheduled soon – In the week of Dec 7th.
g) Winter Calendar Due Soon – Things to keep in mind – Make sure it aligns with our Vision and Mission.
h) Seneca Care has been approved and moving forward. Marketing groups working for delivering the marketing strategy.
i) Faculty QnA was scheduled yesterday. Great Interaction during the event, less teachers but will help us with our goal for raising awareness about clubs.
j) Career Chats are going very successful and were well received by students.

6) Confirmation of Agenda for November 27, 2020

Motion: Be it resolved that the agenda,YK L. B. C. – for November 27, 2020 be approved as presented

Moved By:	Sanjoli		Seconded By:	Ipsa Sharma	
In Favour:	4	Opposed:	0	Abstained:	0

7) Confirmation of Minutes November 20, 2020

Motion: Be it resolved that the Minutes, YK L. B. C. – for November 20, 2020 be approved as presented

Moved By:	Sanjoli		Seconded By:	Keyara Davis	
In Favour:	4	Opposed:	0	Abstained:	0

6) Business:
    a. Advocacy Issues: Issues with paying fee through Scotiabank Credit Card – In communication with Registration.
    b. Update on Clubs (By Jaiminkumar Patel): Updates given through a separate document.
    c. Financial Statements: Explained in a Separate Document.
    d. Event Approval: None
    e. November Events:
        i. Nov 23-27 – Beard & Moustache Competition: Maybe we can extend it to get more entries and announce the prize as well as an incentive.
        ii. Nov 30: Career Chat scheduled about Interpersonal skills at 11:30 AM
        iii. World AIDS Day: Poster going up today (it was approved in central on 25th Nov)
    f. December Events:
        i. Career Chat on Dec 4th, 7th & 11th.
        ii. Ipsa Sharma: Will create the Holiday Poster.
    g. Winter Calendar: To be discussed in a separate meeting. (Will be scheduled)
    h. Winners/Give Aways: Career Chat Trivia Prizes to be distributed.
        i. Full Name, Student ID, Seneca Email, Phone Number
    i. Other Businesses: Contacting Seneca International Department to either increasing the frequency of their 'Pathway of International Students to get PR' or have the sessions recorded for students to access.

7) Members' Reports:
    a) Jaimin Patel: Attended Open House, In progress of Beard and Moustache Competition.
    b) Keyara Davis: Attended the Open house, Faculty Meeting & working on World AIDS Day.
    c) Ipsa Sharma: Attended the Career Chat, Virtual Open House.
    d) Sanjoli: Attended the Faculty QnA, Session on Dating During COVID & Working on Career Chats.

8) Assistance need from Manager - None

9) Items to be brought to Central – None

10) Date and Time of Next Meeting – 8:00 AM on Dec 4th

11) Adjournment: @9:13AM

Moved By:	Sanjoli		Seconded By:	Jaiminkumar Patel	
In Favour:	4	Opposed:	0	Abstained:	0