SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — 24th November 2020
Tele Conference (College closed due to COVID-19) — 10:30 a.m.

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Student Representatives Present: (Voting Members)

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| Palak Chawla | Vice President/Chair, Newnham/SSF Inc. |
| Sonia Hoxha | Coordinator, Newnham /SSF Inc. |
| Raj Raval | Coordinator, Newnham /SSF Inc. |
| Ritik Sharma | Coordinator, Newnham /SSF Inc. |

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

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|---|---|
| Ammar Abdulatheem | Campus Operations Manager, Newnham/SSF Inc. |

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1. Call to Order

   This meeting is called to order at 10:34 a.m.
   - The Newnham LBC Meeting #19 for the 2020/21 term was called to order at 10:34 a.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

   - VP, Palak Chawla mentioned that the Presidents' Townhall is going on right now. President, David Agnew is answering with President, Krisha Amin the questions that students brought up. Palak asked the council to look at the answers as these are the answers council will need to relay when the student asks the common questions like fees, services etc.

3. Acceptance of Agenda for November 24th, 2020

   It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, "that the agenda for November 24th, 2020 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for November 18th, 2020

It was MOVED by Ritik Sharma and SECONDED by Sonia Hoxha, "to accept November 18th, 2020 meeting minutes as presented".

3:0:0 C A R R I E D

5. New Business

a) Events Discussion

- VP, Palak Chawla asked if everything is good for the Language Exchange.
- VP, Palak Chawla asked to attend, if possible, the Comedy Show happening on November 25th at 9 pm.
- VP, Palak Chawla discussed informally with President about making a change to the How-To Videos, by changing the frequency from two days a week to only one a week.
- VP, Palak Chawla asked Ritik to prepare the Share Your Decoration Pictures posters. Ammar and Palak suggested to rename it "Share Your Happiness".

b) Winter Calendar

- VP Palak Chawla asked if the Council has completed the Winter Calendar. Council is ready so they will be forwarding it to President, Krisha Amin.

c) Advocacy Issues (If any)

- VP, Palak Chawla asked Sonia Hoxha how the advocacy issue that was mentioned last week, is going. She received a reply from the Chair of the program and will wait a bit more time to see if the intervent has been useful or not.
- Raj Raval got a mail from a student that had an issue with Late Fees standing on the account and hampering his access to the Blackboard. Palak Chawla advised him on what to do.
- Ritik Sharma mentioned that a student that graduated already, reached out to him since the student didn't get the Graduation Letter until November, reached out to the Adviser but didn't get any reply. Ritik intervened and the student got what was needed.

d) Other Business

- None.

6. Members' Reports

- Members' reports are due the next month, on the 10th.

7. Assistance needed from Manager

   - None.

8. Items to be taken to the Central Level

   - None.

9. Date and Time of Next Meeting

   Date: Wednesday, December 2nd, 2020
   Time: 4.00 p.m.
   Venue: Microsoft Teams Meeting (VP, Palak Chawla will send invite)

10. Adjournment

    It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "that no further business is to be discussed and this meeting is adjourned at 11:09 a.m."

    3:0:0 C A R R I E D