SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham — 4th November, 2020
Tele Conference (College closed due to COVID-19) — 04:00 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:

Ammar Abdulatheem	Manager, Newnham/SSF Inc.

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1. Call to Order

This meeting is called to order at 12.02pm.

- The Newnham LBC Meeting #16 for the 2020/21 term was called to order at 04:03p.m. by Vice-President, Palak Chawla.

2. Introductions/Announcements

- Manager @ Newnham Campus, Ammar Atheem will be taking off on 17th and 26th November.

3. Acceptance of Agenda for November 4th, 2020

It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, "that the agenda for November 4th, 2020 be accepted as presented".

3:0:0 C A R R I E D

4. Confirmation of Minutes for October 26th, 2020

It was MOVED by Sonia Hoxha and SECONDED by Ritik Sharma, "to accept October 26th, 2020 meeting minutes as presented".

3:0:0 C A R R I E D

5. New Business

a) Events Discussion

- Coordinator, Sonia Hoxha changed the amount of gift cards for Spanish language exchange program from 75$ to 100$

- More than 8 students registered as tutors for Spanish language exchange program.

b) Winter Calendar

- Vice President, Palak Chawla, addressed to the whole Newnham council to keep updating and adding more events to winter calendar

Coordinator, Raj Raval left the meeting for an emergency at 4.17pm

c) Swag Items feedback

- Following are the items that have been brought up by the Newnham council which could be considered to bring to the students as swag items:-
  (1) Pens
  (2) Bottles/Thermos
  (3) USB port cable
  (4) SSF T-shirts
  (5) Notebook/scribble book
  (6) Mask
  (7) Sanitizers
  (8) Mug
  (9) Binders/Folders
  (10) Gloves

d) Advocacy Issues (If any)

- None

e) Other Business: Issues to handle

- VP Palak Chawla, asked council to send her the issues received by students that can be discussed with President Agnew by SSF President Krisha Amin. She will send the

list to Krisha once all of the NH council sends their advocacy or college related issues to her.

6. Members' Reports

- VP, Palak Chawla informed the council members that the member's report is due by 10th of November, 2020.

7. Assistance needed from Manager

- None

8. Items to be Taken to the Central Level

- None

Coordinator , Raj Raval came back to meeting at 4.35pm.

9. Date and Time of Next Meeting

Date: Wednesday 11th November, 2020
Time: 4.00 pm
Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Raj Raval and SECONDED by Sonia Hoxha, "that no further business is to be discussed and this meeting is adjourned at 4.39 p.m."

3:0:0 C A R R I E D