SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SENECA STUDENT FEDERATION INCORPORATED (@YORK)

Local Branch Council Meeting

MINUTES

October 23rd, 2020 8:00 A.M.

1) Call to Order – @8:05 AM

2) Roll Call

- Sanjoli Bajaj – Vice-President
- Ipsa Sharma – Coordinator
- Jaiminkumar Patel – Coordinator

3) Guests- Samir Abdi (Manager Operations, Seneca@York)

4) Regrets/**Absent** – Keyara Davis – Coordinator

5) Announcements;

a) Attendance and Respecting Deadlines:
   - Be punctual on every meetings
   - Respect the deadlines given to you.
   - Attend every event possible, if you cannot attend an event and that too during working hours, you need to inform.

b) Do a meeting with Samir before and after events, to just update on everything.

c) Feedback from Town Hall: Students would like more diversified events.

6) Confirmation of Agenda for October 23, 2020

Motion: Be it resolved that the agenda,YK L. B. C. – for October 23 2020 be approved as presented

Moved By:	Sanjoli		Seconded By:	Ipsa Sharma	
In Favour:	4	Opposed:	0	Abstained:	0

7) Confirmation of Minutes October 16, 2020

Motion: Be it resolved that the Minutes, YK L. B. C. – for October 16, 2020 be approved as presented

Moved By:	Sanjoli		Seconded By:	Jaiminkumar Patel	
In Favour:	4	Opposed:	0	Abstained:	0

6) Business:
    a. Advocacy Issues:
        i. None so far.
    b. Event Approval:
        i. IG Live with Yasmine Chayenne

Motion to Approve: Sanjoli
Seconded: Ipsa Sharma
In favour: 4
Opposed: 0
Abstained: 0

        ii. Halloween Face Painting Tutorial

Motion to Approve: Sanjoli
Seconded: Keyara Davis
In favour: 4
Opposed: 0
Abstained: 0

    c. On-going Events Update:
        i. PUBG Event:
            1. registration done (101) might be chances of duplication; list to be sent to Roel for verification of students.
            2. To ask students to post a story and mention @senecassf and #ssfpubg before or during or after the game.
        ii. Navrartri Event:
            1. Ritik and Ipsa are keeping a log of all the pictures being submitted.
            2. Keyara and Jaimin will be our judges for the best dressed competition and they will submit a short video of them by tonight EOD.
            3. Ipsa will be working on making the video by herself. (Get it approved)
        iii. IG Live with Yasmine: Oct 26, Monday at 2PM
        iv. Halloween Makeup Tutorial:
            1. Ipsa will be sending an email to the esthetics department about the tutorial.
            2. Jaimin will be participating if I get a green light for council members to take part.
            3. Sanjoli will forward the list of items required to Samir.
        v. Pumpkin Carving Competition:
        vi. Halloween Prank Video: Not going forward with this, if council members give a video, that's great, if not that's also great.
        vii. Best Halloween Look Competition:
            1. The event will be 1 day or 2 day.
            2. Will be making a form for submission.

    d. Event Procedure Described:
        i. Last LBC Meeting for every month, all the events for upcoming month should be approved.
        ii. You need to submit the content creation request to graphic designers atleast 2 week prior.
        iii. You need to forward the items to roel atleast a week prior to the event.
        iv. Captions and Posters needs to be approved by me first.
    e. November Week 1 Events:
        i. Post your Talent Videos:
            1. 3 Categories: Dance, Singing, Art (Gift Cards or Goodie Bags or Karaoke)
            2. Give them a whole week to send their submissions.
            3. Form Submission.
            4. This event will be judged.
        ii. IG Live (Dr. Mallory): Waiting for the availability
        iii. National Saxophone Day

iv. Book Lovers Day:
    1. Collaborate with Library Department
    2. Indigo Gift Cards
    3. Favourite Book Poll
    4. Invite an author on that Day.

f. November Week 2 Events:
    i. Networking Live (Ashley – Career Development)
g. Novemebr Week 3 Events:
    i. Networking Live
    ii. World Peace Day:
        1. Giving students a chance to what peace means to them?
    iii. International Mens' Day:
        1. Make a video with council members talking about international Mens Day.
        2. Script Writing.
        3. Set up a meeting with Patrick to brainstorm.
h. Winter Calendar: Rough draft required by next LBC.
i. Winners/Give Aways:
j. Other Businesses:

7)Members' Reports:

a) Jaimin Patel: Working on PUBG Event attended Town Hall Meeting
b) Keyara Davis: Attended Town Hall Meeting Collaborated with Ipsa on Best Halloween Look Event
c) Ipsa Sharma: Worked on the Navrartri Event, attended Town Hall meeting and worked with Keyara on Best Halloween Look.
d) Sanjoli: Had meetings with various influencers/doctors/authors. Attended the Town Hall Meeting.

8) Assistance need from Manager - None

9) Items to be brought to Central - None

10) Date and Time of Next Meeting – 30th 8AM

11) Adjournment: @9:48 AM

Moved By:	Sanjoli		Seconded By:	Keyara Davis	
In Favour:	4	Opposed:	0	Abstained:	0