SENECA STUDENT FEDERATION INCORPORATED

Central Level Meeting

PUBLIC SESSION

Friday, March 27, 2020

Teleconference 12:30 p.m.

Student Representatives Present: (Voting Members)

Nicole Alvarez	Acting Vice President, King Campus/SSF Inc.
Palak Chawla	Vice President, Seneca@York/SSF Inc.
Charanpreet Deu	SSF President/Chair/SSF Inc.
Navneet Kaur	Vice President, Markham/SSF Inc.
Nicole Lentini	Vice President, Newnham/SSF Inc.

Guests Present:

Krisha Amin	Coordinator, Seneca@York/Incoming SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/SSF Inc./Recording Secretary
Nick Pavlakos	Manager, Finance & Administration/SSF Inc.

---

1. Call to Order

   The meeting is called to order at 12:49 p.m.

2. Announcements

   - SSF Board of Directors' approvals:
     - Annual events directive, with a maximum of three events per week
     - SSF President's salary increased to $46,000.00/year
     - $400,000.00 donation to the college for COVID-19 relief with $200,000.00 being provided immediately and the additional $200,000.00 to be provided in the coming months. The college will also be matching the SSF's $400,000.00 donation
     - Approval of $1,000.00 bonus for each Council member and SSF Board member and $500.00 for each part-time staff (to April 30, 2020)
   - SSF General Election results have been posted

3. Acceptance of Agenda for Friday, March 27, 2020

   It was MOVED by Palak Chawla, and SECONDED by Nicole Alvarez, "to accept the agenda for Friday, March 27, 2020 as presented".

   C A R R I E D

Approved

4. Acceptance of Public Session Central Level Meeting Minutes

a) Thursday, December 12, 2019

It was MOVED by Palak Chawla and SECONDED by Nicole Alvarez, "to defer the approval of the Thursday, December 12, 2019 Public Session Meeting Minutes".

C A R R I E D

b) Wednesday, January 29, 2020

It was MOVED by Palak Chawla and SECONDED by Navneet Kaur, "to accept the Wednesday, January 29, 2020 Public Session Meeting Minutes as presented".

C A R R I E D

5. Proposed Central Events

Supporting documents were provided to members prior to today's meeting. It is suggested that events be offered centrally, and not campus specific, with an agreement on cost which will come from the Central Level budget. The SSF is currently waiting for college's decision on the summer semester.

Smart Serve

It was MOVED by Navneet Kaur, and SECONDED by Palak Chawla, "to approve $20.00 including HST (260 tokens) for on-line Smart Serve training".

C A R R I E D

Mario will purchase the Smart Serve tokens.

Newnham Tax Clinic

Newnham's Tax Clinic is currently waiting on the CRA to give permission to move this service to on-line. Roel Isufllari will provide an update once information is received. Volunteers will be needed once approval is received to help with the backlog. The Tax Clinic service will be going into the summer semester since filing deadlines have been extended.

Real Campus Workshops

Palak will provide Mario with a list of the ten proposed workshops in order of priority who will arrange payment. It is suggested that each of the workshops we provided one per day at 5:00 p.m. and will be open to up to 500 students/per workshop.

It was MOVED by Nicole Lentini and SECONDED by Palak Chawla, "to approve $6,500.00, including HST for all ten Real Campus workshops"

C A R R I E D

Free Talk Boutique, lunch and learn sessions will be promoted by the SSF.

Food Bank

Approved

Mario has provided Ammar Abdulatheem with information from George Brown College regarding how they are handling food hampers. Ammar will be asked to research and provide information. In the meantime, students will be provided with the location of local food banks for immediate help.

Volunteer Appreciation

Members agree that volunteers should receive a thank you letter and a gift card, in an amount that reflects the number of hours they have volunteered. The number of volunteers are estimated at:

Newnham	146
Seneca@York	15
King	15
Markham	5
Total	181

Members agree that volunteers should receive the following:

Volunteer hours 10 hours or less	$ 25.00
Volunteer hours 11 to 30 hours	$ 50.00
Volunteer hours over 30 hours	$ 100.00

One e-mail will be created which will be sent by the Vice Presidents to their volunteers. Brenda will compose the e-mail.

It was MOVED by Palak Chawla, and SECONDED by Nicole Lentini, "to approve $9,900.00 in volunteer gift cards".

C A R R I E D

Charanpreet and Mario will facilitate and require the names of volunteers, their e-mail addresses, and the hours they worked. Members are instructed to send this information to Brenda no later than Thursday, April 2, 2020.

6. Transition Reports

Transition Reports are to be submitted no later than April 24, 2020. Coordinator Transition Reports are to be sent to their Vice President who will compile one report for their campus which is to be sent to the SSF President.

7. Annual General Meeting

Vice Presidents are expected to provide a summary of their campus' activities over the past year at the AGM. The SSF's audited Financial Statements will also be presented.

Approved

Discussion takes place regarding notice to the students regarding notice of the on-line AGM. Students who are planning to attend are asked to register on the SSF's website and are provided information on how they might ask questions throughout the meeting.

Nicole Lentini would like it noted that her concern is that the required 21 day minimum notice of the Annual General Meeting was not communicated to students and the AGM should be postponed. Students with visual and hearing disabilities should also be considered.

8. Date and Time of Next Meeting

TBD (After exam week)

9. Adjournment

It was MOVED by Palak Chawla, and SECONDED by Navneet Kaur, "that no further business is discussed and this meeting is adjourned at 2:42 p.m.".

C A R R I E D

Approved