SENECA STUDENT FEDERATION INCORPORATED
Newnham Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham Campus
SSF Newnham Coordinators Office

September 30th, 2019
5:14 p.m.

Student Representatives Present: (Voting Members)

Juan Pablo Borrero	Coordinator, Newnham Campus/SSF Inc.
Nicole Lentini	Vice-President/Chair /SSF Inc.
Maria Camila Cepeda Rojas	Coordinator, Newnham Campus/SSF Inc.
Rutvik Soni	Coordinator, Newnham Campus/SSF Inc.

Student Representatives Regrets: (Voting Members)
None

Student Representatives Absent: (Voting Members)
None

Guests Present:
Ammar Atheem

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1. Call to Order

The Newnham LBC Meeting #13 is called to order at 5:14 p.m.

2. Introductions/Announcements

- Nicole's announcements from the Central Meeting on September 27th,2019:
  - The Volunteer System is already in the SharePoint for the council members to have access to this information.
  - Grammarly software was exposed to the council as a solution to improve our sentences and grammar at the moment to write communications. It was discussed that before any approval of the budget, the viability and cost-benefit have to be analyzed.
  - Since the past Monday, September 23th 2019 the blackboard was unavailable for the students with pending account fees, therefore, Charanpret S. Deu suggests that every student that asks for help at SSF has to be redirected to him to accommodate them depending on their necessities.

- It was announced the time out of the office of Mario DiCarlo – SSF Executive Director during the following dates:
  - October 16th, 2019 to October 17th, 2019 – AMICAS training
  - October 21st to October 25th, 2019 – Vacation
- In the last central meeting the following amendments were done:
  - Niagara Falls Trip: It was approved a $10 Boston Pizza bonus for students.
  - Halloween Hunt: It was approved another bus for the event, for a total of 4 buses. The event will take place on October 18th with a ticket price of $30 for students and $40 for guests.
- The total rate of Opt-In SSF paid fee students for Newnham Campus was 95%.
- It was discussed the importance of increasing the number of training opportunites at King and Newnham campus due to the Service Fee charged to students.
- It was shared that for the FALL semester 25% of the fees received from SSF student paid fees will be held for winter 2020 semester: 20% of this budget will be used for winter services and activities, and the other 5% for central operations.
- The SSF 2019 – 2020 council will be noticed about the total FALL 2019 budget approved based on the total fees received from students.
- College committees Council responsibilities:
  - Starting in October 2019, every month each council member has to attend to at least 1 college committee, otherwise, 2 hours of their salary will be deducted.
  - Nicole Lentini will ask Brenda Smith to send the calendar of 2019 College Committees with the coordinators.
- Navratri Central event: $6,500 was approved and each campus must pay for each their buses. Rutvik Soni has to meet with Ammar Atheem to plan logistics for the event.
- Nicole asked to send the class visits attended by email at the end of this week at the latest.
- Charanpreet has requested we look into club status at Newnham, the following clubs have planned and advertised events this semester without being sanctioned; SLAFS Club, SWIA Club, Vietnamese Club and The Environmental Association Club
- Council report:
  - Starting in October 2019, all council has to add to their monthly report the daily activities done.
  - Challenges faced day by day, as well as help requested to accomplish activities have to be included in this new format report.
  - The report has to be sent to Nicole Lentini 3 or 4 days before the 15th day of each month to be review and sign.
- The Seneca Islamic association should be contacted to plan the Islamic Heritage Month day event.
- Cineplex tickets:
  - $9 for fee paid student
  - $12 guest and no fee paid student
- The chicken lunch special now will be an event that will take place in all campuses for $3 to fee paid students and $5 guests and no fee paid student.
- Cereal breakfast event will take place in all of the SSF campuses every day from now at no charge. It is important to promote more frequently to get more impact on student's participation.

- The bubble tea event will be implemented also in all campuses with $2 for fee paid students and $3 for no fee paid student.
- Montreal trip conditions:
    - Councils can work during the trip.
    - 6 for the week will be paid in total - $14 per hour.
    - Meals are included.
- The SSF central meeting approved $4200 to purchase 5 microwaves to be installed in each campus cafeteria.

3. Acceptance of Agenda for August 30th, 2019

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "that the agenda for September 30th, 2019 be accepted as presented".

Unanimous C A R R I E D

4. Acceptance of Local Level Meeting Minutes

It was MOVED by Maria Camila Cepeda Rojas and SECONDED by Juan Pablo Borrero, "that the Newnham LBC #9 minutes be deferred as presented".

Unanimous CARRIED

It was MOVED by Maria Camila Cepeda Rojas and SECONDED by Rutvik Soni, "that the Newnham LBC #11 minutes be approved as presented".

Unanimous CARRIED

It was MOVED by Juan Pablo Borrero and SECONDED by Maria Camila Cepeda Rojas, "that the Newnham LBC #12 minutes be approved as presented".

Unanimous CARRIED

5. Newnham L.B.C Business

5A. Review of event planning for the next 2 weeks

Maria Camila Cepeda Rojas shared the information and details for logistics of the following upcoming events with the council:

- Sex Toy Bingo
- Red Bed
- Chicken Lunch Special
- Dessert Day
- Women's Heritage Month
- Circle Economy
- Repair Your clothes Workshop
- Meet and greet Language exchange – Chinese
- Hispanic Heritage Month
- Karaoke

- Thanksgiving Lunch

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to approve to reschedule the CLUB FEST event to October 30th, 2019 from 11:00 a.m. to 1:00 p.m.".

Unanimous C A R R I E D

5B. Club Space Grand Opening

It was discussed the participation of the Newnham Council during the Club Space Grand Opening with a speech to thank the students and audience. The event will take place on October 1st, 2019, from 11:30 a.m. to 1:00 p.m.

5C. Update on Volunteer program

- Keep track of volunteer hours using SharePoint spreadsheet
- We need to look into doing Volunteer Training
- Front desk needs to know who is coming for the week by Monday
- List of Volunteers that have signed up on social hive to be sent to Nicole
- Ammar to let us know which staff will be working as the volunteer assistant

5D. Club Reviews / Approvals

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, "to differ the approval of the OUTING CLUB for the next LBC. The club's Constitution does not meet the Clubs Policies".

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to conditionally approve the UKRAINE ASSOCIATION CLUB. Until the written $1.25 has been removed from the constitution".

Unanimous C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, "to approve the BRANDED FOR CHRIST CLUB.".

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to approve the SENECA CIVIL SOCIETY CLUB."

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, "to approve the SWIAA CLUB." Rutvik to look into an event they have planned for September 19th, 2019.

Unanimous C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "to approve the SENECA MOOTING CLUB."

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to approve the COMPETITIVE LEAGUE OF LEGENDS CLUB." Club to get connected with ESPORTS CLUB for potential collaborations.

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, "to approve the E-SPORTS CLUB."

Unanimous C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "to conditionally approve the SENECA FRIENDS CLUB, until the meet with they LBC to discuss the International Departments involvement with the club as well as the current social media page they have."

Unanimous C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, "to differ the approval of the CTF MANIFESTO CLUB for the next LBC Meeting, due to clarifications needed".

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to approve the WHISTLE CLUB."

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, "to conditionally approve the BACHELOR OF CHILD DEVELOPMENT CLUB, until they make changes in the student fee paid part of their constitution."

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to conditionally approve the CHINESE STUDENT ASSOCIATION CLUB, until they make changes to their constitution to remove program restrictions for the club."

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to conditionally approve the SENECA MUSLIM CLUB until they remove the room number from their constitution."

Unanimous C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "to differ the approval of the VIETNAMESE ASSOCIATION CLUB for the next LBC meeting due to clarifications needed".

Unanimous C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to conditionally approved the SENECA ENVIRONMENTAL ASSOCIATION CLUB, until they make changes in their constitution to remove program restriction".

Unanimous C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, "to approve the DND AVIATION CLUB."

Unanimous C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, "to conditionally approve the 12 STONES CLUB, until date and time of meetings are confirmed."

Unanimous C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "to approve the LIBERAL ARTS TRANSFER CLUB, club to be invited to attend upcoming LBC Meeting to explain objectives."

Unanimous C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, "to differ the LSSA CLUB due to constitution changes needed."

Unanimous C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, "to differ the SLAFS CLUB due to constitution changes needed."

Unanimous C A R R I E D

NOTE: Executive changes approvals will be done online

5D. Other Business

- It was shared that student fee payment will be checked for all services, students are not to be denied governance and food bank even if they have not paid their fees
- On the dessert day events will be charging $1 to no fee paid students and Seneca Staff. We will accept both cash and debit for this event.
- Its was set $5 as a flat rate for events such as Thanksgiving and Christmas Lunch and other events with special food and services for the non fee paid students and Seneca Staff.

6. Vice President's Report

None

7. Members report

None

8. Manager, Campus Operations' Report

None

9. Adjournment Proceedings

a. Communications/Directives
None

b. Refer to Central
None

c. Date and Time of Next Meeting

October 8th, 2019
SSF Newnham Boardroom
3:00 p.m.

d. Adjournment

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "that no further business is to be discussed and this meeting is adjourned at 7:44 p.m.".
Unanimous C A R R I E D