



SENECA STUDENT FEDERATION INCORPORATED
SSF Board of Directors' Meeting
PUBLIC SESSION

HYBRID Meeting

Wednesday November 29, 2023
7:30 p.m.

SSF Voting Board Members Present:

Tina Dhiman
Sadiksha Karki (Virtual)
Travis Liu (Virtual)
Kanishka Sharma
Tara Jane Vargas
Chandan Vij
Paras/Chair (Virtual)

Non-Voting Members Present:

Mario Di Carlo, Executive Director/SSF Inc.
Sonia Hoxha, Vice President, Newnham Campus/SSF Inc.
Roel Isufflari, Manager, Member Services/SSF Inc.
Arslan Mahmood, Faculty Representative/College (Virtual)
Akarshannoor Singh, SSF President/SSF Inc.

Guest:

Janis Riven, Board Advisor (Virtual)

1. Call to Order

The Chair called the meeting to order at 7:39 p.m. Janis Riven acted as recording secretary.

2. Announcements

The President invited the board as well as Arslan Mahmood and Janis Riven to join the planned holiday party on December 13, 2023.

3. Land Acknowledgement

The Chair provided land acknowledgement recognizing the rights of the the Mississauga's of the Credit First Nation, Anishinaabe Nation, Huron-Wendat, the Haudenosaunee Confederacy and the Williams Treaty.

4. Acceptance of Agenda

Item #10 – Approval of Important Dates and Internal Nominations is moved to the in camera session, and replaced with the approval of the Special Meeting and next Public Meeting

On motion, duly seconded.

RESOLVED the agenda for the meeting was accepted as presented.

UNANIMOUS

5. Conflict of Interest

None declared.

6. Executive Director's Report (Approval of Audited Financial Statements)

The Executive Director, Mario Di Carlo provided his report to members prior to today's meeting, and provided the following updates and elaborations:

- While the insurance company providing D&O and other insurance will remain the same, a decision was made to change the broker. All coverage is being reviewed to ensure that it is in place by December.
- The requirement to update the SSF by-laws under the new ONCA (Ontario not for profit Corporations Act) is in progress and will be brought to the next meeting to ensure that the renewed by-laws can be accepted by the members at the next AGM.
- The temporary facilities for SFF during the Newnham Build have been finalized and were described by the Executive Director.
- The change of name to Seneca Polytechnic is taking place in December and will have some impact on replacing materials with the old brand.
- The Executive Director provided a walk-through of the audited financial statements, reiterating the negative impact of COVID for 2023 results but noted the corporation is financially healthy due to its policy of building reserve funds for such unexpected events.

On motion, duly seconded.

RESOLVED the audited financial statements for 2023 as presented are approved.

UNANIMOUS

- Approve Budget for Kickback AV: The Executive Director noted the equipment sorely needs updating and is awaiting 3 quotes.

On motion, duly seconded.

RESOLVED to approve a budget of 200,000\$ to provide new AV equipment for Kickback.

UNANIMOUS

- Approve purchase of cash register for King Variety Store: The Executive Director explained that the current register was broken and 4,300\$ was required to replace it.

On motion, duly seconded.

RESOLVED to approve a budget of 4,300\$ \$ to purchase a new cash register for the King Variety Stroe
UNANIMOUS

A question-and-answer period followed.

7. SSF President's Report

The President provided additional details to his report provided to members in advance.

A question-and-answer period followed.

8. Ratification of Approved budget for Culture Fest

The President provided a short summary of the discussions among board members and the circulation and unanimous approval of a budget of 4,808\$ for the Culture Fest by email.

On motion, duly seconded.

RESOLVED to ratify the unanimous decision in writing to approve a budget of 4,808\$ for the Culture Fest.

UNANIMOUS

9. Approval of Appointment of Chief Elections Officer (CEO) for 2024 General Elections

The Manager, Member Services, Roel Isuflari, advised the Board that Charles Wilson acted as CEO for the by-elections and also provided a report with recommendations for changes to the current Elections Policy. The Manager, Member Services reported on his experience working with Charles Wilson and recommended that Mr. Wilson be approved as the CEO for 2024.

The ensuing discussion resulted in the Board desiring to receive a copy of the report before making a decision. The Chair has agreed to circulate the report immediately and request the members of the Board to be ready to vote on this time-sensitive decision by unanimous written resolution prior to special meeting of the Board planned for December 5.

10. Date and Time of Next Meeting

1. A Special Meeting of the Board to approve the CEO and set key dates: December 5, 2023, at 6:30PM ET
2. Next Public Meeting to be held December 20, 2023, at 2:00PM ET

11. Adjournment to In-Camera

On motion, duly seconded.

RESOLVED that the SSF Board of Directors' public session move to in-camera at 9:10 p.m.

DRAFT