



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Room F1525

October 11th, 2023
12:00 p.m.

Student Representatives Present: (Voting Members)

Sonia Hoxha	Vice President/Chair, Newnham/SSF Inc.
Anxhela Likaj	Coordinator, Newnham /SSF Inc.
Vanshika Sharma	Coordinator, Newnham /SSF Inc.
Dhruv Taneja	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Ammar Atheem	Campus Operations Manager, Newnham/SSF Inc.
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1. Call to Order

This meeting is called to order at 12:06 p.m.

- The Newnham LBC Meeting #7 for the 2023/24 term was called to order by Vice-President, Sonia Hoxha.

2. Announcements

- None.

3. Acceptance of Agenda for October 11th, 2023

It was MOVED by Dhruv Taneja and SECONDED by Anxhela Likaj, "The agenda for October 11th, be accepted as presented".

3:0:0

C A R R I E D

4. Confirmation of Minutes for September 27th, 2023

It was MOVED by Anxhela Likaj and SECONDED by Dhruv Taneja, “to accept September 27th, 2023 meeting minutes as presented”.

5. Business:

a) Calendar Approval (November and December)

- Ammar mentioned that December might be subject to change, depending on the move.
- Dhruv asked to add Pool Tournaments on November 7th and to change the Festival of Light on the 10th to have henna artists and decorations. The council is also adding a Bingo on the 16th. The Laser Tag event will happen on the 23rd, and Pictures with Santa in December.

It was MOVED by Anxhela Likaj and SECONDED by Dhruv Taneja, “To approve the budget for the November calendar as presented, with the changes proposed in the LBC”.

3:0:0 CARRIED

It was MOVED by Anxhela Likaj and SECONDED by Dhruv Taneja, “To approve the budget for the December calendar as presented, with the changes proposed in the LBC”.

3:0:0 CARRIED

b) Concerns on Campus

- Dropping courses, and fees deadlines.
- Problems with professors.
- Parking prices.

c) Suggestion Box

- VP, Sonia suggested to have a JotForm for suggestions and have direct access to the students’ concerns. At the moment, it is available on the website, but it would

be a better idea to have it on campus as well, so students can see it clearly and share their feedback.

d) SSF Moving Update

- Manager, Ammar announced that, as per conversations with the college, the classrooms in Building E will be used as new space and central offices. The council office will be in Building B.

e) Class Visits and Giveaways

- A quote was sent by Sonia the previous week, and an order will be placed right after the Coordinators confirm they are ok with the quote and items proposed.

f) Update on Volunteer Program

- 400 students applied for the volunteering positions.
- This week volunteers will be called based on schedules and availability.

g) Weekly Table for Awareness

- Manager, Ammar suggested that the council could spread awareness on the services and their presence on campus by going around the campus. VP, Sonia suggested to start this after Study Week.

h) Committee Updates

- Anxhela – The SDG Committee is still reviewing the application updated the policies and they will be published on the website soon. The SDG event is still not scheduled.
- Dhruv – The Off Campus Committee had no meeting yet.
- Sonia – The Food Bank Committee still has not met because of schedule conflicts.

i) Advocacy Issues

- Anxhela mentioned that a student asked her to help in terms of coop as the adviser did not reply. She asked the student to forward the emails to her and reached out to the Coordinator on behalf of the student, and the student received a response.

j) Other Business

- The ECE Program has a Leaders' Panel coming up and they would like to know if the SSF could sponsor some items. VP, Sonia is following up with them to see what budget they would need, and will share the details with the Coordinators.
- The SSHIFT Club Approval was discussed. The Coordinators will have until 5 pm, October 11th to make a decision.

6. Member's report

- Biweekly report for the current reporting period will be due on October 13th, 2023.

7. Assistance needed from Campus Manager

- None.

8. Items to be taken to the Central Level

- Seneca's Got Talent.
- Diwali.

9. Date and Time of Next Meeting

Date: Wednesday, October 25th, 2023

Time: 12:00 p.m.

Venue: F1525, Newnham Campus

10. Adjournment

It was MOVED by Dhruv Taneja and SECONDED by Anxhela Likaj, "that no further business is to be discussed and this meeting is adjourned at 1:08 p.m.

2:0:0

CARRIED