



SENECA STUDENT FEDERATION INCORPORATED (SSF)  
SSF Board of Directors Meeting  
**PUBLIC SESSION**

In-Person & Teams Meeting  
Newnham K3270

Tuesday, March 28, 2023  
6:00 p.m.

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SSF Voting Board Members Present:

Rushi Jha (Chair).  
Aashish Bhandari  
Vaishali Brahmbhatt  
Yuvrajsinh Dodiya  
Wisdom Safronova  
Sheryl

Administration Board Representative Present (Non-Voting Member):

Arslan Mahmood

Non-Voting Members Present

Mario Di Carlo, Executive Director  
Brenda Fairbanks-Smith, Manager, Corporate Administration/Recording Secretary  
Janis Riven, Board Advisor  
Ritik Sharma, SSF President

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1. Call to Order

The meeting was called to order at 6:01 p.m.

2. Land Acknowledgement

Chair, Rushi Jha, provided the following land acknowledgement.

“The Seneca Student Federation would like to acknowledge the land on which its buildings are housed, and where students, faculty, support staff and members of the public gather. This includes the traditional territories of the Mississauga’s of the Credit First Nation, Anishinaabe Nation, Huron-Wendat, the Haudenosaunee Confederacy and the Williams Treaty. We are guests on this space, and it is our shared obligation to respect, honour and sustain the land”.

3. Announcements

The Chair, Rushi Jha, welcomed Janis Riven, our new Board Advisor! Janis will also be facilitating Board training at the May leadership conference.

4. Acceptance of the Agenda

The agenda was presented .

On motion, duly seconded.

RESOLVED to accept the SSF Board of Director’s agenda.  
UNANIMOUS

5. Conflict of Interest

None declared.

6. Approval of SSF Board of Director’s Public Session Meeting Minutes – Tuesday, February 28, 2023

On motion, duly seconded.

RESOLVED that the SSF Board of Director’s Public Session Meeting Minutes from Tuesday, February 28, 2023, be accepted as presented.  
UNANIMOUS

7. Executive Director’s Report

Mario Di Carlo, Executive Director, provided a review of the report which was sent to members in advance of the meeting.

A question and answer period followed.

The Marketing team has requested to purchase a digital camera. The motion for this item was sent to members prior to today’s meeting. The cost of the camera is \$3,000.00 plus HST.

On motion, duly seconded.

RESOLVED to approve the purchase of a digital camera, lens, flash, memory card and camera bag for a cost of \$3,000.00 plus HST".  
UNANIMOUS

The Executive Director will speak with the college to see if a new or used camera could be purchased through them. If a camera is not suitable, a new camera will be purchased.

CARRIED

8. SSF President's Report

Ritik Sharma, President, reviewed the report.

A question and answer period followed.

- Ritik Sharma recently attended an academic integrity conference in the U.S.. Ritik Sharma will talk to the college to determine what they are doing to enforce academic integrity and will report back at a later date.

9. Reserve Fund Policy

Mario Di Carlo, Executive Director provided a draft version of the proposed Reserve Fund Policy to members prior to today's meeting. Mario Di Carlo advised that we currently do not have a policy, and one should be in place to ensure the funds have policies and is understandable and acceptable.

Discussion followed regarding the Reserve Fund and how those funds are budgeted which focuses on giving back to the students. Our goal is to use the funds to support students.

Suggestions on what should be included in the policy follows, and items for the Board to discuss:

- Wording regarding the percentage of the surplus operating budget allocated to the Reserve Fund, or funds left over at year end.
- For membership organizations, when developing the policy, ensure that the Reserve Fund does not become too large, and attempt to limit the Reserve to the last three years of the operating budget. Currently, the SSF allocates approximately five times the current operating costs.

Once the updated policy is developed, it will be sent to the Board.

10. Date and Time of Next Meeting

TBD

11. Adjournment

On motion, duly seconded.

RESOLVED that the meeting terminated at 6:53 p.m.

UNANIMOUS