



## **NOMINATION REQUIREMENTS FOR ALL POSITIONS**

- a) Candidates must live in Ontario and be available in person to fulfill their positions.
- b) All candidates for President, Vice President and Coordinator positions must be legally eligible to work in Canada and have a valid Social Insurance Number (or are in the process of acquiring one) by the time their term of office commences.
- c) A full-time fee-paying student in good standing with Seneca College and the SSF may run in any election for the Seneca Student Federation Incorporated, provided they are eligible as defined in SSF By-laws.
- d) Candidates must meet all the eligibility criteria outlined in the Nomination Package.
- e) Candidates must be available for a complete term of office and scheduled training sessions.
- f) Qualified candidates must complete and submit all required sections from the prescribed Nomination Package to the SSF Campus Manager. Candidates must adhere to published dates for nominations.
- g) A sealed and dated submitted package will NOT be returned to the candidate.
- h) A member may not submit a Nomination Package for more than one position.
- i) Any change in the position applied for after submitting a package will require a new package and withdrawal from the original position.
- j) A Nomination Package shall only be valid if the required nomination forms are accurately completed and submitted before the closing of nominations.
- k) Nominees may withdraw from the election by informing the CEO in writing.
- l) The CEO will verify the eligibility of the nominees.
- m) Where only one candidate is officially nominated, the CEO shall declare that candidate elected by acclamation.
- n) Candidates running for the student representative position on Seneca's Board of Governors may not run for any Seneca Student Federation positions.
- o) The current student representative on Seneca's Board of Governors may not run for any SSF position unless they resign from the Board of Governors first.
- p) Candidates may not be serving on any other student government/representative board (e.g. Seneca Athletics Association or other post-secondary student unions).

## **CANDIDATE QUALIFICATIONS AND ELIGIBILITY CRITERIA**

### **BOARD OF DIRECTOR STUDENT REPRESENTATIVE POSITIONS**

- i. Must be 18 by the first day of their Term of Office.
- ii. Candidates must be in no less than their second semester at the College and be willing and able to serve a complete term of office while at the College.
- iii. All nominees must have met a cumulative or program Grade Point Average (GPA) of no less than 3.0. Candidates will be required to sign a release form allowing the CEO to check their GPA at the time of submission. Successful candidates will have their GPA checked additional times throughout the academic year.
- iv. No SSF member may serve as a Director for more than two terms.

### **PRESIDENT POSITION**

- iii. Any candidates for this elected office must be in no less than their second semester at the College and able to serve a complete term of office while at the College.
- iv. All nominees have met a cumulative or program Grade Point Average (GPA) of no less than 3.0. Candidates must sign a release form allowing the CEO to check their GPA at the time of submission. Successful candidates will have their GPA checked additional times throughout the academic year. A President seeking a second term of office shall be exempt from the cumulative or program GPA requirement if they do not take any courses during their term as President.
- v. In addition to the above qualifications, candidates for the President position must have served in at least one of the following positions:
  - vi. Current Council member on any Local Branch Council for a minimum of 2 semesters (including the current semester) All nominees must reduce their course load to a maximum of 2 Seneca courses to accommodate a 40-hour workweek during business hours (8 am – 6 pm). (These hours exclude mandatory Board of Director and SSF Central meetings). While serving their term in office, a President is not required to be enrolled in any courses.
  - vii. All nominees must be fee-paying members upon being successful in the election.
  - viii. No SSF member may serve as the president for more than two terms.

## **LOCAL BRANCH COUNCIL POSITIONS**

Candidate Qualifications for the positions of Campus Vice President and Coordinators

i. Candidates must meet the required Grade Point Average (GPA) of the program they are currently in. Any member with a cumulative or program GPA of less than 2.5 for the Vice President and Coordinator Position shall not be deemed a candidate. Candidates will be required to sign a release form allowing the CEO to check their GPA at the time of submission. Successful candidates will have their GPA checked additional times throughout the academic year.

ii. In addition to the above qualifications, candidates for the Vice-President position must have served in at least one of the following positions:

i. Current Council member on any Local Branch Council for a minimum of 2 semesters (including the current semester)

ii. Current SSF Board of Directors for a minimum of 2 semesters (including the current semester)

iii. All nominees must be full-time students and able to work:

i. Vice President: 20-hour work week during business hours (8 am – 6 pm) Monday to Friday (These hours exclude mandatory Board of Director and SSF Central meetings).

ii. Coordinator: 12 hours/week during business hours (8 am – 6 pm), Monday to Friday.

iv. No SSF member may serve as a Coordinator for more than two terms of office.

v. No SSF member may serve as a Vice President for more than two terms of office.