



SENECA STUDENT FEDERATION INCORPORATED  
Central Level Meeting  
**PUBLIC SESSION**

Teams Meeting

Thursday, February 18, 2021  
4:00 p.m.

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Student Representatives Present: (Voting Members)

Nicole Alvarez	Vice President, King Campus/SSF Inc.
Krishna Amin	SSF President/Chair/SSF Inc.
Palak Chawla	Vice President, Newnham Campus/SSF Inc.
Sanjoli	Vice President, Seneca@York/SSF Inc.

Guests

Samir Abdi	Manager, Campus Operations/Seneca@York/SSF Inc.
Mario DiCarlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Admin/Recording Secretary/SSF Inc.
Roel Isufflari	Manager, Member Services/SSF Inc.
Darren Ko	Coordinator, King Campus/SSF Inc.
Steve Mattar	Manager, Campus Operations/King Campus/SSF Inc.
Jaimin Patel	Coordinator, Seneca@York/SSF Inc.
Nick Pavlakos	Manager, Finance & Administration/SSF Inc.
Raj Raval	Coordinator, Newnham Campus/SSF Inc.

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1. Call to Order

Krishna Amin, SSF President/SSF Central Level Chair, calls the meeting to order at 4:04 p.m.

2. Announcements/Introductions

Krishna announces:

- Various virtual fundraising activities, including “Gratitude Challenge” are being organized for Campaign for Students.

Mario announces:

- 2020 T4’s are now available on Payworks. A “work from home” claim should also be included on income tax returns. Members are asked to convey this information to their LBC members.

3. Acceptance of Agenda

It was MOVED by Nicole Alvarez, and SECONDED by Sanjoli, “to accept the agenda for Thursday, February 18, 2021 as presented”.

CARRIED

4. Conflicts of Interest

None declared.

5. Public Session Meeting Minutes Approval

It was MOVED by Sanjoli, and SECONDED by Palak Chawla, “that the SSF Central Level Public Session Meeting Minutes for Friday, December 11, 2020 be accepted as presented”.

CARRIED

It was MOVED by Sanjoli, and SECONDED by Palak Chawla, “that the SSF Central Level Public Session Meeting Minutes for Monday, January 25, 2021 be accepted as presented”.

CARRIED

6. Clubs’ Committee Update

All three Clubs’ Committee members are in attendance at today’s meeting. Jaimin Patel provides a Clubs’ Committee Report.

Currently, there are 14 sanctioned clubs, with many potential clubs (16) not yet sanctioned for a variety of reasons, including:

- Executives have not been identified
- Training has not been completed
- Minimum number of club members not attained
- Constitutions not received

Follow-up is taking place to encourage these clubs to complete the sanctioning process. Timelines for submitting all sanctioning requirements will be put in place including 30 days to fulfill all requirements after first conditional approval is given, while following all SSF policies and procedures. Should the requirements not be met within the 30 day limit, the club may be removed. Extensions to the 30 days may be granted upon request.

At the next Central meeting, Krishna will require from the Clubs’ Committee a clear understanding of the sanctioning process, with timelines on all steps for both conditional and final basis. Suggestions from the VP’s on the Club sanctioning process should be sent to Krishna who will pass along to the committee.

Discussion takes place on club funding and if a club receives funds for fundraising, whose funds are used first and should funds generated be carried over to the next year. Carryover of funds must be addressed.

The promotional policy is also discussed. Clubs are currently required to comply with the SSF's policies, however; clarification needs to take place on who is allowed to post on SSF media as well as how to handle the use of their own personal social media accounts. It is suggested that an additional policy be created to address club postings, regardless of where information is posted.

Central members may find club documents on SharePoint and are asked for their input. Feedback should be submitted by February 26<sup>th</sup>.

*Steve Mattar, Raj Raval, Darren Ko and Jaimin Patel leave meeting at 4:48 p.m.*

#### 7. Member Reports

All Vice Presidents provide their Member Reports.

To avoid online approvals, all event and budget approvals should be sent to Krisha and Brenda as soon as the event is organized, rather than waiting for the next Central Level meeting.

Krisha has been receiving requests from other campuses for a collaborative approach to events. Information will be sent to members.

Members are asked to communicate to their councils that Coordinators who have office hours during an event, are required to participate and be interactive during events.

#### 8. Campaign for Students

As a way to raise funds for Campaign for Students, the SSF will be initiating the Gratitude Challenge which will give students the opportunity to share what they are grateful for. Gratitude Challenge videos should be sent to [weloveourstudents@ssfinc.ca](mailto:weloveourstudents@ssfinc.ca). The SSF will donate for each video received.

It was MOVED by Nicole Alvarez, and SECONDED by Sanjoli, "to approve a donation of \$5,000.00 to the Gratitude Challenge to be donated to Campaign for Students".

C A R R I E D

#### 9. Seneca Sustainable Goals

Based on Seneca's initiative to be more sustainable, one fundraising initiatives is the Hackathon. Seneca is currently looking for sponsors of this event as well as student involvement. One SSF representative will sit on the panel to judge Hackathon entries

and will be part of the process to select a winner. Members are encourage to let their students know about this initiative should they want to participate.

It was MOVED by Nicole Alvarez, and SECONDED by Sanjoli, “to approve \$5,000.00 for Seneca’s Sustainability Goals”.

C A R R I E D

10. Other Business

a) SSF Financial Report

Mario presents the SSF financials. Documents, including comparatives, will be sent to members. A meeting was held with Krisha and Nick to review areas where the assigned budget may not be used and how these funds could be reallocated.

A question and answer period follows.

b) Seneca College Advocacy Representatives

Krisha provides an update. Although no direction at this time, the Vice Presidents are informed they may be assigned action items. Krisha will put a protocol in place to gather everyone’s perspective to ensure a unified voice. Krisha will keep members informed.

c) Make it Happen Sponsorship

Sanjoli asks for an update on a student sponsorship request. Krisha will review eligibility.

11. Date and Time of Next Meeting

TBD

12. Adjournment

It was MOVED by Palak Chawla, and SECONDED by Sanjoli, “that no further business is to be discussed and this meeting is adjourned at 5:27 p.m.”.

C A R R I E D