



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Tele Conference (College closed due to COVID-19)

September 21, 2021
12:30 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Rohit Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

None

1. Call to Order

This meeting is called to order at 12:31 pm.

- The Newnham LBC Meeting #11 for the 2021/22 term was called to order by Vice-President Palak Chawla.

2. Announcements

- VP, Palak Chawla asked the Council members to keep the availability open for training during the Study Week.
- VP, Palak Chawla mentioned that Ammar Atheem will not be joining the meeting.

3. Acceptance of Agenda for September 21st, 2021

It was MOVED by Vaishavi Desai and SECONDED by Rohit Sharma, “The agenda for September 21st, 2021, be accepted as presented”.

3:0:0

C A R R I E D

4. Confirmation of Minutes for September 14th, 2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “to accept September 14th, 2021, meeting minutes as presented”.

3:0:0

C A R R I E D

5. Business

a) Member’s Report

- Sonia Hoxha mentioned that the Club committee is working with Marketing, they froze the accounts in order to have a better idea of who is still active and who is not, and the elections are going to happen soon for clubs with graduated executives or inactive executives. She did a class visit and attended the Wheel of Fortune and the Gather town events.
- Vaishavi Desai attended the Gather town event. She had some inquiries about the Food Bank job.
- Rohit Sharma received inquiries from students about the elections and jobs.
- VP, Palak attended various meetings, attended the social media takeover, townhall. Social media takeover is going pretty well. She did class visits and replied to many questions from the students. She sent the video to 4 programs because they didn’t have time for a representative to be there.

b) Class Visits Update

- VP, Palak Chawla asked the Council members to send a confirmation when they do each class visit, in order to complete it “officially”.

c) Other Business

- VP, Palak Chawla suggested to write all the work done on the monthly reports. That would also mean to add class visits numbers and events attended. She again suggested not to take off weeks from the report.
- The Swag items might be used as an incentive during the class visits and some events, just need confirmation from Central.

6. Member’s report

- It will be due on the 10th of each month; for September, it will be on October 10th.

7. Assistance needed from Manager

- None

8. Items to be taken to the Central Level

- Swag Items

9. Date and Time of Next Meeting

Date: September 28th, 2021

Time: 12:00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Vaishavi Desai and SECONDED by Rohit Sharma, "that no further business is to be discussed and this meeting is adjourned at 12:48 pm.

3:0:0

CARRIED