



SENECA STUDENT FEDERATION INCORPORATED  
(Newnham) Local Branch Council Meeting Minutes  
**PUBLIC SESSION**

Newnham  
Tele Conference (College closed due to COVID-19)

Nov 30, 2021  
12:00 p.m.

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Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

Rohit Sharma	Coordinator, Newnham /SSF Inc.
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Guests Present:

Ammar Atheem	Campus Manager, Newnham/SSF Inc.
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1. Call to Order

This meeting is called to order at 12:03 pm.

- The Newnham LBC Meeting #15 for the 2021/22 term was called to order by Vice-President Palak Chawla.

2. Announcements

- VP Palak Chawla mentioned that if everyone has got the invitation regarding the Holiday Dinner party and confirmed if everyone have RSVPed.

3. Acceptance of Agenda for November 30<sup>th</sup>,2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “The agenda for November 30<sup>th</sup> , 2021, be accepted as presented”.

3:0:0

C A R R I E D

4. Confirmation of Minutes for November 23<sup>rd</sup>, 2021

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, “to accept November 23<sup>rd</sup>, 2021 meeting minutes as presented”.

3:0:0

C A R R I E D

5. Business

a) Council Updates

- Sonia mentioned that there were no specific updates. She added that she mailed the club executives that they finally got the confirmation and mailing Steve regarding opening the clubs.
- VP Palak mentioned about the central updates, and she added that last year from central the donation was approved for a department to help students through matching the donation numbers and awards. More discussion to be followed in the upcoming Central and BOD meetings.
- Last central meeting went smooth and precise. The upcoming meeting is going to be very important as the college and other presenters will be joining.

b) Advocacy Discussions

- Vaishavi got one advocacy issue last week. It was regarding a student who was not able to complete assignments and tests due to severe family issues at home. The student tried to talk to professor, but professor didn't agree on re-attempt because the student didn't explained the situation clearly to the professor.
- Sonia got an advocacy issue regarding student who was not able to finish the assignment that was worth 20% when it was due in September as the student was sick, and laptop was not working. After a month ago, the student reached out to professor but the professor refused to give the re-attempt due to the late timeline attempt from the student.

c) Other business

- None

6. Member's report

- It will be due by 10<sup>th</sup> December, for the month of November

7. Assistance needed from Manager

- None

8. Items to be taken to the Central Level

- VP Palak Chawla brought the concern regarding out of office emails to the central. There are many students who struggle to get in touch with college faculties when they need help but in the month of December, most of the staff is on vacation. President Ritik is going to speak with college authorities beforehand to prevent the issue this term.

9. Date and Time of Next Meeting

Date: Tuesday, December 7<sup>th</sup>, 2021

Time: 12:00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, “that no further business is to be discussed and this meeting is adjourned at 12:18 pm.

3:0:0

C A R R I E D