



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Tele Conference (College closed due to COVID-19)

Jan 19th, 2022
10:00 a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

Rohit Sharma	Coordinator, Newnham /SSF Inc.
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Guests Present:

Ammar Atheem	Campus Manager, Newnham/SSF Inc.
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1. Call to Order

This meeting is called to order at 10:07 a.m.

- The Newnham LBC Meeting #18 for the 2021/22 term was called to order by Vice-President Palak Chawla.

2. Announcements

- VP Palak Chawla mentioned that it will not be possible for us to be on campus (as of now) as it was decided in October due to covid restrictions and it is delayed until further notice.

3. Acceptance of Agenda for January 19th, 2022

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, "The agenda for January 19th, 2022, be accepted as presented".

3:00

CARRIED

4. Confirmation of Minutes for December 14th , 2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “to accept December 14th, 2021 meeting minutes as presented”.

3:0:0

C A R R I E D

5. Business

a) Council Updates

- VP Palak Chawla mentioned that she attended ACC meeting. Few changes were made. Chair of ACC committee changed.
- She further added that Academic Integrity Sub-Committee will be replaced for a while as there is a different group working on it. Mark Hanna is leading the team and he is open to the suggestions by members.
- Palak also mentioned to submit the monthly reports on time. She further added that she has scheduled LBC meeting every week for January.
- She asked the coordinators to bring up any ideas or if they have seen anything happening to incorporate on international days.
- Sonia was supposed to attend the ETAC Committee later that day.

b) Class Visit Discussions

- Central has started the motion for the gift card giveaways during class visits.
- Palak will start to assign class visits by the end of January to all the coordinators. She is trying to distribute it in more precise manner.

c) Advocacy Discussions

- There was no serious advocacy received by the coordinators in the month of December.

d) Other Business

Ammar is waiting for the approval of board regarding the fund that will be moved by the Board of Directors for renovating the SSF kitchen.

6. Member's report

- It will be due on the 10th of each month; for January, it will be on 10th February .

7. Assistance needed from Manager

- None

8. Items to be taken to the Central Level

- None

9. Date and Time of Next Meeting

Date: Tuesday, January 25th, 2022

Time: 12:00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “that no further business is to be discussed and this meeting is adjourned at 10:37 p.m.

3:0:0

C A R R I E D