



SENECA STUDENT FEDERATION INCORPORATED  
SSF Board of Directors Meeting  
**PUBLIC SESSION**

Teams Meeting

Tuesday, December 15, 2020  
11:00 a.m.

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Student Board Representatives Present: (Voting Members)

Harsh Barot	Director, SSF Board of Directors/SSF Inc.
Juan Pablo Borrero	Director, SSF Board of Directors/SSF Inc.
Grushika Juneja	Director, SSF Board of Directors/SSF Inc.
Azat Nabiev	Director, Chair SSF Board of Directors/SSF Inc.
Virajkumar Patel	Director, SSF Board of Directors/SSF Inc.
Rohit Sharma	Director, SSF Board of Directors/SSF Inc.
Stefan Singh	Director, SSF Board of Directors/SSF Inc.

Board Members Present (Non-Voting Members)

Nicole Alvarez	Vice President, King Campus/SSF Inc.
Krishna Amin	SSF President/SSF Inc.
Palak Chawla	Vice President, Newnham/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.
Dr. Gabriel Huston	Faculty Representative/College
Sofia Pino	Vision 2020/Anchor HR
Sanjoli	Vice President, Seneca@York/SSF Inc.

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1. Call to Order

SSF Board of Directors' Chair, Azat Nabiev calls the meeting to order at 11:03 a.m.

2. Announcements

Azat reminds members to turn their cameras on to ensure everyone is engaged in conversation during the meeting.

3. Acceptance of Agenda

It was MOVED by Harsh Barot, and seconded by Grushika Juneja, “that the SSF Board of Directors Public Agenda be accepted as presented”.

C A R R I E D

4. Conflicts Declared

None declared.

5. Public Session Minute Approval for Tuesday, December 1, 2020

Members unanimously agree to approve the presented minutes for Tuesday, December 1, 2020.

C A R R I E D

6. Executive Director’s Update

Mario Di Carlo provides an update:

- Newnham Build: Mario has requested to be included in the planning process. It is suggested that a consultant be hired to determine what improvements are possible in the SSF areas. Gabriel will provide student input
- College departments who have expressed an interest in donating to the SSF food bank are being directed to Feed to Succeed
- The last day the SSF offices will be opened prior to the holidays is Friday, December 18<sup>th</sup>

7. SSF President’s Update

Krishna Amin provides an update:

- Ensuring COVID-19 fund applications are available to students
- Will be following up on CRM marketing and communication plan
- Student advocacy requests expected at the end of the semester
- Due to midterms and study break, low turnout of students (5-10 participants in each room) in Virtual Lounge

## 8 Election Policy

Since it is difficult to monitor campaigning during election days, a suspension of the Election Policy is suggested for on-line elections. This change will also be considered to be permanent in the Election Policy.

It was MOVED by Grushika Juneja, and SECONDED by Virajkumar Patel, “to suspend Election Policy 5. i), j), l), and k), to allow campaigning during voting days”.

C A R R I E D

## 9 Election Dates Approval

A document was provided to members prior to today’s meeting on the nomination, campaigning and polling dates:

*Nancy Oomen joins meeting at 11:40 a.m.*

It was MOVED by Harsh Barot, and SECONDED by Virajkumar Patel, “to approve the Election Dates (nomination, campaigning, polling) for the 2021 General Elections as distributed”.

C A R R I E D

Nancy asks to be informed if the proposed updated job descriptions are approved and if changes were made.

*Stefan Singh enters meeting at 11:45 a.m.*

It was MOVED by Virajkumar Patel, and SECONDED by Stefan Singh, “to move the SSF Board of Directors Public Session to In Camera”.

C A R R I E D

The meeting moves into Public Session at 12:47 p.m.

*Sofia Pino joins meeting at 12:48 p.m.*

## 10 Vision 2020 Update

Information was provided to members prior to today’s meeting.

At the last Board meeting, it was agreed that the SSF Board of Directors and SSF Council job descriptions would be provided for review. Once reviewed, a final approval would take place in preparation for the upcoming General Elections.

SSF full-time manager’s job descriptions are being worked on at this time and should be completed by the end of January.

One piece still to be discussed is the Alumni Advisory role. Suggestions have been put together on what this role may look like, including who should be considered for the role. It is suggested having this individual on a retainer, depending on how many hours are required. Discussion will continue with the Board on this position including a position outline. Sofia reminds members that completion of this new role be in the April timeframe. Sofia also suggests a working session at the end of January to discuss the expectations of this role.

Discussion takes place on the Board and Council job descriptions. Sofia will edit documents as needed.

It was MOVED by Grushika Juneja, and SECONDED by Harsh Barot, “to approve the job descriptions for the SSF Board of Directors, SSF President, SSF Vice Presidents and SSF Coordinators, as corrected”.

CARRIED

## 11 Mid-Term Team Building

Team building should consistently be held twice a year, including a refresher in the early winter semester.

Discussion takes place. Mario asks members to provide him specific topics they would like included in the team building, as well as possible dates and times in January. Potential presenters should also be provided. Mario will also provide a list of possible sessions.

## 12 Proposal for Public Board Meeting

Azat is suggesting that a public Board meeting be held to allow students to join so they have a better understanding of how the Board operates, including decision making. Students would be required to register to attend. It is suggested that this meeting take place in January while the SSF General Election nomination period is still open should a student still has the opportunity to run for a position. A second public meeting could take place mid-term.

It was MOVED by Harsh Barot, and SECONDED by Stefan Singh, “to hold a public SSF Board of Directors meeting for students to attend to be held the end of January and to request SSF President to send an invitation to students”.

CARRIED

SSF Managers will be asked to assist with the video conferencing.

3 Date and Time of Next Meeting

TBD

Members are asked to send their winter 2021 availability to Brenda.

4 Adjournment

It was MOVED by Grushika Juneja, and SECONDED by Harsh Patel, that the SSF Board of Directors Public Session be adjourned at 2:04 p.m.”.

C A R R I E D

APPROVED 1-28-21