



SENECA STUDENT FEDERATION INCORPORATED  
SSF Board of Directors Meeting  
**PUBLIC SESSION**

Teams Meeting

Thursday, March 4, 2021  
4:00 p.m.

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Student Board Representatives Present: (Voting Members)

Harsh Barot	Director, SSF Board of Directors/SSF Inc.
Juan Pablo Borrero	Director, SSF Board of Directors/SSF Inc.
Grushika Juneja	Director, SSF Board of Directors/SSF Inc.
Azat Nabiev	Director, Chair SSF Board of Directors/SSF Inc.
Virajkumar Patel	Director, SSF Board of Directors/SSF Inc.
Rohit Sharma	Director, SSF Board of Directors/SSF Inc.
Stefan Singh	Director, SSF Board of Directors/SSF Inc.

Board Members Present (Non-Voting Members)

Krishna Amin	SSF President/SSF Inc.
Palak Chawla	Vice President, Newham SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.
Dr. Gabriel Huston	Faculty Representative/College
Sofia Pino	Vision 2020/Anchor HR

**Approved 4/28/21**

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1. Call to Order

SSF Board of Directors' Chair, Azat Nabiev calls the meeting to order at 4:01 p.m.

2. Announcements

Krishna announces:

- Laurel Schollen, VP Academics will be retiring in June

Azat announces:

- SSF General Elections received a good response with many students running for both Council and Board positions

3. Acceptance of Agenda

It was MOVED by Grushika Juneja, and SECONDED by Harsh Barot, “to accept the agenda for Thursday, March 4, 2021 as presented”.

Amendments

- Annual General Meeting will be added
- Krisha Amin will replace Grushika Juneja in presenting, along with Mario Di Carlo, the update on Increased Allocation of Funds Towards Bursaries & Awards

It was MOVED by Virajkumar Patel, and SECONDED by Juan Pablo Borrero, “to approve the amended agenda for Thursday, March 4, 2021”.

C A R R I E D

4. Conflicts Declared

None declared.

*Sofia Pino joins meeting at 4:10 p.m.*

5. Vision 2022 Update

**Approved 4/28/21**

Sofia Pino shares information on what items have been completed and what will be accomplished in the next few weeks. Items in the finalization stage are also provided.

Now that Council and Board of Directors’ job descriptions are complete, edits of the full time managers’ job descriptions are being reviewed and should be finalized in the next two weeks. The new organizational workflow will then become its’ own project.

Discussion takes place regarding the HR Consultant contract position, pre-screening and interview process along with who this position would report to. A compensation analysis will also take place comparing full time manager’s salaries with those of other college’s.

A question and answer period follows.

*Sofia Pino leaves meeting at 4:59 p.m.*

6. Public Session Meeting Minutes Approval

The SSF Board of Directors Public Session Meeting Minutes for January 28, 2021 are unanimously approved as amended.

CARRIED

7. Executive Director's Report

Mario Di Carlo's report was provided to members prior to today's meeting.

Discussion takes place regarding the challenges of going cashless once we are back on campus which may affect how the SSF operates. An RFP has been drafted and sent to the auditors to gather a list of approved vendors. A presentation to the Board will take place once vendor evaluation process has been determined.

8. Updated Budget

The updated budget requires approval. By the end of March, a decision should be made as to how any potential surplus funds are to be used to help students.

It was MOVED by Juan Pablo Borrero, and SECONDED by Grushika Juneja, "to approve the updated SSF budget."

**Approved 4/28/21**

CARRIED

9. SSF President's Report

Krishna Amin's report was provided to members prior to today's meeting.

Discussion takes place along with a question and answer period

10. Increased Allocation of Funds Towards Bursaries & Awards Update

Krishna and Mario provide an update on plans to allocate funds now which would then be distributed in 2021/2022. Special focus will be on supporting disadvantaged students.

A question and answer period follows.

This will be discussed again at the next meeting.

11. Creation of Elections Appeal Committee

Azat Nabiev, Stefan Singh and Harsh Barot volunteer for the Elections Appeal Committee.

It was MOVED by Grushika Juneja, and SECONDED by Virajkumar Patel, “to create the Elections Appeal Committee including Harsh, Azat Nabiev and Stefan Singh”.

C A R R I E D

12. Board of Directors’ Advisor Job Description

The Board of Directors’ Advisor Job Description was provided to members prior to today’s meeting. The proposed, non-voting, permanent position (two year contract) is to provide continuity to the SSF Board of Directors. Once approved, the SSF By-laws will be amended to include this position.

Discussion takes place, specifically regarding previous SSF experience as a qualification.

It was MOVED “ to amend the Board of Directors’ Advisor Job Description, removing previous student government organization experience”.

D E F E A T E D

Discussion continues.

**Approved 4/28/21**

It was MOVED by Grushika Juneja, and SECONDED by Harsh Barot, “to amend the SSF Board Advisor Job Description as presented to include that the incumbent is required to act honestly, impartially and in the best interest of the Corporation”.

C A R R I E D

13. Annual General Meeting (AGM)

The SSF Annual General Meeting is to be held in April. Notice must be sent to members in advance as well as the meeting’s agenda and the SSF Financial Statements. A moderator will also be used.

It was MOVED by Juan Pablo Borrero, and SECONDED by Grushika Juneja, “that the SSF Annual General Meeting be held on Thursday, April 8, 2021 from 4:00 p.m. to 6:00 p.m.”

C A R R I E D

14. Date and Time of Next Meeting

TBD

15. Adjournment

It was MOVED by Grushika Juneja, and SECONDED by Rohit Sharma, “that no further business is to be discussed and this meeting is adjourned at 6:43 p.m.”

C A R R I E D

**Approved 4/28/21**