



SENECA STUDENT FEDERATION INCORPORATED
SSF Board of Directors Meeting
PUBLIC SESSION

Teams Meeting

Thursday, January 28, 2021
4:00 p.m.

Student Board Representatives Present: (Voting Members)

Harsh Barot	Director, SSF Board of Directors/SSF Inc.
Juan Pablo Borrero	Director, SSF Board of Directors/SSF Inc.
Grushika Juneja	Director, SSF Board of Directors/SSF Inc.
Azat Nabiev	Director, Chair SSF Board of Directors/SSF Inc.
Virajkumar Patel	Director, SSF Board of Directors/SSF Inc.
Rohit Sharma	Director, SSF Board of Directors/SSF Inc.
Stefan Singh	Director, SSF Board of Directors/SSF Inc.

Board Members Present (Non-Voting Members)

Krishna Amin	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.
Dr. Gabriel Huston	Faculty Representative/College

Guests

Nicole Alvarez	Vice President/King/SSF Inc.
Palak Chawla	Vice President/Newnham/SSF Inc.
Keyara Davis	Coordinator/Seneca@York/SSF Inc.
Roel Isufflari	Manager, Member Services/SSF Inc.
Steve Mattar	Manager, Campus Operations/SSF Inc.
Nick Pavlakos	Manager, Finance & Administration/SSF Inc.
Jaimin Patel	Coordinator/Seneca@York/SSF Inc.
Sanjoli	Vice President/Seneca@York/SSF Inc.

1. Call to Order

SSF Board of Directors Chair, Azat Nabiev, calls the meeting to order at 4:03 p.m.

2. Announcements

- Today's SSF Board of Directors' Public Session meeting is being attended by Seneca students.
- Steve Mattar informs attendees that today's meeting will be recorded.

3. Acceptance of Agenda

It was MOVED by Rohit Sharma, and SECONDED by Harsh Barot, “that the agenda for Thursday, January 28, 2021 be accepted as presented”.

CARRIED

4. Conflict of Interest

None declared.

5. Vision 2020

It was MOVED by Harsh Patel, and SECONDED by Stefan Singh, “that Vision 2020 be deferred to later in the meeting”.

CARRIED

6. SSF Board of Directors’ Public Session Meeting Minutes from Tuesday, December 15, 2020

Members unanimously approve the minutes as presented.

CARRIED

Approved 3/4/21

7. SSF Board of Directors’ Special Session Meeting Minutes from Friday, January 15, 2021

Members unanimously approve the minutes as presented.

CARRIED

Sofia Pino joins meeting at 4:13 p.m.

8. Vision 2020 Update

Sofia shares the Vision 2020 PowerPoint presentation.

Vision 2020 is now in Phase 2 with full time manager’s job descriptions being updated to include/remove duties and to ensure the SSF’s mission, vision and values are being reflected. The final version of the job descriptions will be completed by the week of February 1, 2021 with an In Camera meeting of the Board to be held to review the final job descriptions. Following approval, compensation analysis will be conducted by a third party vendor. A question and answer period follows.

The Board Advisor role is discussed. Members will submit their suggestions which will be provided to Sofia.

Krishna has been in contact with the college regarding Council job descriptions and formal recognition by the college, of students showing an interest in Council positions. A follow-up meeting with Sofia and the college will take place to move this item forward.

Sofia Pino leaves meeting at 4:21 p.m.

9. Executive Director's Report

Mario Di Carlo's report was sent to members prior to today's meeting.

A question and answer period follows.

10. SSF President's Report

Krishna Amin's report was sent to members prior to today's meeting.

A question and answer period follows.

11. Survey Results

Krishna Amin shares her screen and reviews survey results.

Results from the survey are discussed.

Approved 3/4/21

12. Proposal for Increased Allocation of Funds Towards Bursaries & Awards

With an increase in student enrollment, the SSF is able to provide additional funds to students who are in need of financial support.

After reviewing the SSF's current financial situation, Mario suggests the SSF can safely dedicate an additional \$750,000.00 to bursary funds. These additional funds would bring the SSF's total contributions to \$1,000,000.00. The additional \$750,000.00 will be distributed in the winter 2021 semester. Collaboration will take place with the college to ensure funds are allocated to areas where most needed.

Gurshika and Mario are asked to provide an update at the next Board meeting.

Students eligible to receive funding must have a social insurance number. Students residing outside of Canada, with a social insurance number are also eligible.

It was MOVED by Grushika Juneja, and SECONDED by Rohit Sharma, "to approve the allocation of an additional \$750,000.00 for student bursaries and awards".

C A R R I E D

An update will be provided at the next SSF Board of Directors' meeting.

13. Update on Mid-Term Performance Evaluations

Mid and end of term performance evaluations for Council, Board and SSF managers are being finalized.

14. Update on Senecentre Renovation Planning

The latest information is that the SSF's renovation will be included with the college's plan for a Wellness Centre. Mario will participate in any related renovation conversations.

The college is also planning to survey students to determine what they would like to see in a Wellness Centre which can also be an opportunity for the SSF based on our support of students through their health and dental insurance.

15. Election Committee Recommendations

Grushika Juneja, Chair of the Elections Committee provides an update.

SSF Elections CEO, Nancy Oomen, provided recommendations for changes to the Election Package. Suggested changes included:

- Return to previous GPA requirements. This decision should be made in April 2021.
- Clarification of SSF's "Code of Conduct". This decision should be made in April 2021.

An Election Appeal Committee is required should any election appeals be submitted. It is recommended that all Board members who are not running in the upcoming SSF General Elections become part of this committee.

*Members unanimously agree to recess the meeting for ten minutes.
Meeting resumes at 5:50 p.m.*

16. Proposal for Governing Documents Revision Committee Creation

As part of the Vision 2020 project, it was suggested that the SSF's documents including By-laws & Operating Policy, etc., be revised to align with governing documents. It was suggested that a committee be struck to ensure changes, etc., are done on a committee level. The committee will consist of four Board members, SSF President and SSF Executive Director. Board members Grushika Juneja, Juan Pablo Borrero, Harsh Barot volunteer for the committee.

It was MOVED by Grushika Juneja, and SECONDED by Juan Pablo Borrero, "to create a Governing Documents Committee consisting of Grushika Juneja, Azat Nabiev, Harsh Barot, Juan Pablo Borrero, Krisha Amin and Mario Di Carlo".

CARRIED

Mario Di Carlo will act as Chair of this committee and will set up the committee's first meeting.

17. Stakeholder Question & Answer

Students attending today's meeting are encouraged to ask questions related to Board function.

Students wishing to receive an invitation to future SSF Board of Directors meetings should contact Brenda Smith.

Questions include:

- SSF elections
 - Students interested in running for the upcoming SSF General Elections should visit the SSF's website (ssfinc.ca/elections) for information.
- SSF financial support for students
 - The SSF, in joint partnership with the college, created the COVID-19 Relief Fund. Distribution of funds is being handled solely by the college's Financial Aid department. Eligibility requirements apply.
 - Additional funds for bursaries and awards are also being provided by the SSF

18. Date and Time of Next Meeting

TBD

19. Adjournment

It was MOVED by Harsh Barot, and SECONDED by Virajkumar Patel, "that no further business is discussed and this meeting is adjourned at 6:20 p.m."

CARRIED

Approved 3/4/21