



SENECA STUDENT FEDERATION INCORPORATED  
(Newnham) Local Branch Council Meeting Minutes  
**PUBLIC SESSION**

Newnham  
Tele Conference (College closed due to COVID-19)

July 27<sup>th</sup>, 2021  
12:00 p.m.

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Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Rohit Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Ammar Atheem	Campus Manager, Newnham /SSF Inc.
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1. Call to Order

This meeting is call to order at 12.05 pm.

- The Newnham LBC Meeting #6 for the 2021/22 term was called to order at 12.05 p.m. by Vice-President Palak Chawla.

2. Announcements

- Ammar Atheem has been preparing for the Caribana event happening tomorrow.
- Ammar Atheem announced that PD trainings' sign-up numbers are increasing, almost reaching 50 per week. Security and CPR trainings are the most popular.
- VP, Palak Chawla mentioned that the council members will get a script for the class presentations, and they will be recording it on Friday.
- VP, Palak Chawla announced that the Ontario government posted something about Fall semester might happen on campus. There is no information yet from the college.
- Council members are attending their respective SSF Committee meetings.

- VP, Palak Chawla stressed that deadlines are important to respect. If council is facing any problems, they need to let Palak know.

3. Acceptance of Agenda for July 27<sup>th</sup>, 2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, "The agenda for July 27<sup>th</sup>, 2021, be accepted as presented".

3:0:0

C A R R I E D

4. Confirmation of Minutes for July 13<sup>th</sup>, 2021

It was MOVED by Rohit Sharma and SECONDED by Vaishavi Desai, "to accept July 13<sup>th</sup>, 2021, meeting minutes as presented".

3:0:0

C A R R I E D

5. Business

a) Class Visit Updates

- Vaishavi Desai mentioned that we need to provide a bit more info about health and dental during the in-class presentations, as many students have questions about that.
- Palak Chawla suggested that if students have questions, the council members could note all the specific questions (both answered and not answered) to see where we need to add more information on the slides/presentation video. She mentioned that she will talk to Roel and Ritik about adding the basic Q nA section on the SSF website regarding this. Council is recommended to send an email about this by Friday.
- VP, Palak Chawla suggested to highlight the events that we did (e.g., Niagara Falls) in the class presentation but in an innovative way like maybe make reels on what to visit or where to eat in a specific location like Niagara Falls, or Downtown etc? Council is encouraged to work on ideas like this and send it to Palak. She will take it up in the Central meeting.
- Ideas for reels to be thought and sent to the VP.

b) Event Ideas for Fall 2021

- VP, Palak Chawla all council members to work for specific events and ask other students for ideas.
- VP, Palak Chawla is going to expect ideas for events, engagement, and services by the end of the week. The Council will be finalizing events next meeting.

c) Script Presentation

- VP will let council know when there is more clear information, as the process was a bit confusing to everyone.

d) Other business

- VP, Palak Chawla advised that Member's Reports are unorganized. Council needs to also add more information about events and engagement.
- VP, Palak Chawla enquired about the attendance in College Committees' meetings. If the council member is not available, they should ask someone else to attend on behalf of them.
- Council members discussed about the ideas that they have come up with throughout the past months and where the ideas they have had are now.

6. Members' Reports

Every month on the 10<sup>th</sup> for the previous month. It is due on August 10<sup>th</sup> for the month of July.

7. Assistance needed from Manager

- None.

8. Items to be taken to the Central Level

- None.

9. Date and Time of Next Meeting

Date: Tuesday August 3<sup>rd</sup>, 2021

Time: 12:00 p.m.

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Vaishavi Desai and SECONDED by Rohit Sharma, "that no further business is to be discussed and this meeting is adjourned at 1:03 p.m.

3:0:0

C A R R I E D