

4. Confirmation of Minutes for August 17th, 2021

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “to accept August 17th, 2021 meeting minutes as presented”.

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C A R R I E D

5. Business

a) Member’s Report

- Sonia went into the club's committee meeting, and they decided to terminate some people as they observed that some clubs were inactive, and they even tried to contact them but didn't receive any response.
- She added that if the club members didn't reply by Friday, they needed to organize elections for certain clubs and see who needed to be replaced.
- She even tried to contact the marketing team to advertise the clubs.
- Vaishavi was working with the Food Bank Committee, but as Oshin was the organizer and in charge of the committee and she is no longer part of the SSF, the committee is being delayed.
- She also received few questions regarding building class schedules, loan laptops, accommodation, etc., as many students came to Canada for the fall term.
- There was an integrity Vaishavi received regarding a student for a plagiarism case, and it was the student’s last semester. She assisted her by advising the student to tell the truth to the committee.
- VP Palak agreed and told Vaishavi to check up on the student if the issue was solved.
- Rohit received some queries from students regarding making a schedule as well he received a call from a student to ask about the log-in instructions for the blackboard.
- He also received a plagiarism issue where a student and student’s best friend cheated in the exam. He advised the student to speak the truth regarding what was done.
- For the clubs, Rohit spoke about SSF care as he received a mail regarding further meetings to be held.
- VP Palak Chawla received issues from students regarding loaning laptops and integrity as well.

b) Social Media Council Names

- In the central, it was decided that the council members would take over the Instagram account for four months to answer the queries received by students.
- VP Palak said that whoever is interested can give their names by today to send it to the management.

- The one who is in charge of the account for the particular time will be responsible for assisting the students, suggesting ideas to expand the activities, and asking students about their opinions regarding the kinds of events and workshops they want.

c) Central Update

- We have a new registrar, Cindy Fong.
- As discussed in the previous LBC, Sonia sent an email to the management regarding the skill camp certificate as most of the students were not present in the summer term, so now they can participate in the skill camp in another semester.
- The date of the town hall will be finalized by next week.
- At York Campus, the cafeterias were not open till now, but they will open in the fall intake during the class hours.
- In October, there will be a few steps in Food Bank as SSF are trying to organize a curbside pick up at Newnham.
- All of the members for Newnham agreed to the new SSF mail id. Palak will send an email to Ritik and Mario.
- The center is also proposing Frosh kits for the first 2000 students.

d) Prepare for the class visits.

- Palak advised each coordinator to introduce themselves nicely and ask students if they have any queries for class visits. Palak asked council to prepare themselves for the presentation by preparing for the basic Questions.

e) Other business

- There was not any other business further to be discussed.

6. Member's report

- It will be due on the 10th of each month; for July, it will be on September 10th.

7. Assistance needed from Manager

- None

8. Items to be taken to the Central Level

- None

9. Date and Time of Next Meeting

Date: Tuesday, September 14th, 2021

Time: 12:00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Sonia Hoxha and SECONDED by Vaishavi Desai, “that no further business is to be discussed and this meeting is adjourned at 12:45 pm.

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CARRIED