



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Tele Conference (College closed due to COVID-19)

Sept 14, 2021
12:30 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Vaishavi Samir Desai	Coordinator, Newnham /SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Rohit Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Ammar Atheem Campus Manager, Newnham/SSF Inc.

1. Call to Order

This meeting is called to order at 12:36 pm.

- The Newnham LBC Meeting #10 for the 2021/22 term was called to order by Vice-President Palak Chawla.

2. Announcements

- VP Palak Chawla mentioned that Tee Dang is our new VP for Seneca@York and Tee Dang is working with management and VPs to learn the new job roles and responsibilities. Rest of the council and board positions will be filled, hopefully with the by-elections.

3. Acceptance of Agenda for September 14th, 2021

It was MOVED by Vaishavi Desai and SECONDED by Vaishavi Samir Desai, "The agenda for September 14th, 2021, be accepted as presented".

3:0:0

C A R R I E D

4. Confirmation of Minutes for September 7th, 2021

It was MOVED by Sonia Hoxha and SECONDED by Rohit Sharma, “to accept September 7th, 2021 meeting minutes as presented”.

3:0:0

C A R R I E D

5. Business

a) Member’s report

- Rohit mentioned about the loaner laptop and mentioned the specification which are requested by professor to use for completing the labs. And the laptops given by Seneca did not meet that specification requested by professor. Palak asked Rohit to follow up with the student and decided to take this matter to Central meeting.
- Palak talk about going to Student Union Development Summit and she, along with central council will be representing SSF.

b) Events signup

- Palak asked the council to sign up for the events, if they have not yet. She also asked the council to set a reminder if they sign up, so that they don’t forget about it.

c) Class visits update.

- Palak advised each coordinator to introduce themselves nicely and ask students if they have any queries for class visits. Palak asked if they were running into any issues with the visits.

d) Other business

- There was not any other business further to be discussed.

6. Member's report

- It will be due on the 10th of each month; for September, it will be on October 10th.

7. Assistance needed from Manager

- None

8. Items to be taken to the Central Level

- None

9. Date and Time of Next Meeting

Date: Tuesday, September 21st, 2021

Time: 12:00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Vaishavi Desai and SECONDED by Sonia Hoxha, "that no further business is to be discussed and this meeting is adjourned at 1:01 pm.

3:0:0

C A R R I E D