



SENECA STUDENT FEDERATION INCORPORATED  
(Newnham) Local Branch Council Meeting Minutes  
**PUBLIC SESSION**

Newnham  
Tele Conference (College closed due to COVID-19)

September 21, 2020  
12:00 p.m.

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Student Representatives Present: (Voting Members)

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|--------------|--|
| Palak Chawla | Vice President/Chair, Newnham/SSF Inc. |
| Sonia Hoxha  | Coordinator, Newnham /SSF Inc.         |
| Raj Raval    | Coordinator, Newnham /SSF Inc.         |
| Ritik Sharma | Coordinator, Newnham /SSF Inc.         |

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

|                   |                           |
|-------------------|---------------------------|
| Ammar Abdulatheem | Manager, Newnham/SSF Inc. |
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1. Call to Order

This meeting is called to order at 12.10 pm.

- The Newnham LBC Meeting #9 for the 2020/21 term was called to order at 12:10 p.m. by Chair, Palak Chawla

2. Introductions/Announcements

- VP, Palak Chawla mentioned that Krisha will update the council members on what is going on with the cultural events in collaboration with the college and
- VP, Palak Chawla talked about PD trainings, asked ideas to council members to send ideas, if they have any.
- Coordinator, Raj Raval and Palak attended Advisory Tech Committee meeting – and received updates on what is going on (new version of Blackboard and more).

3. Acceptance of Agenda for September 21, 2020

It was MOVED by Raj Raval, and SECONDED by Sonia Hoxha, “that the agenda for September 21, 2020 be accepted as presented”.

3:0:0

C A R R I E D

4. Confirmation of Minutes for August 26, 2020

It was MOVED by Sonia Hoxha and SECONDED by Ritik Sharma, “to accept August 26, 2020 meeting minutes as presented”.

3:0:0

C A R R I E D

5. New Business

a) Updates from the Sub-Committees

- VP, Palak Chawla mentioned that lots of events are happening. The programming sub-committee has been updating event charters and sending weekly emails to everyone. She advised to refer to any Sub-Committee if there is something missing in the charters. October is near and its events will be happening soon. The council will need to start planning the Winter 2021 term.
- Raj Raval informed that SE Sub-Committee has been working on the clubs and they had meetings about the same. They are going to work with event charters and most likely on the volunteer programming as well, once the website will be up and running. They are also parting events in order to provide SE’s participation in each of them.
- Ritik Sharma mentioned that Promotion Sub-Committee has filled out event charters for September and October. Palak mentioned that they will need to work on October’s event charters again, since some are wrong. The committee has got into contact with Enrique Arce (Actor from Money Heist) to promote the Language Exchange. They are working on promoting events and parting them between each council member. Samir is working on sponsorships and they are thinking about starting to promote services on a weekly/daily basis.

b) Advocacy Issues (if any)

- Raj Raval discussed about an advocacy issue with a student that failed a subject during the last semester of the program and the professor thought there was a problem with Academic Integrity. Raj will keep discussing this matter with President, Krisha Amin.
- VP, Palak Chawla discussed about an issue with a professor that is assigning projects to groups made of 4 students. They will need to do and submit their own work without collaboration and the professor will rate only one student’s work (out of 4) and base the other students’ mark on that. Krisha will follow up on that issue.
- Raj asked what if students go back to their country and they come back after program is completed. The council members discussed this matter.

c) Other business

- N/A

6. Members' Reports

- VP, Palak Chawla reminded the council members about the member's report coming on the 10<sup>th</sup> of the upcoming month.

7. Assistance needs from Manager

- None.

8. Items to be Taken to the Central Level

- Convocation Fees.

9. Date and Time of Next Meeting

Date: Monday, October 5<sup>th</sup>, 2020

Time: 12.00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Raj Raval and SECONDED by Ritik Sharma, "that no further business is to be discussed and this meeting is adjourned at 1:13 p.m."

3:0:0

CARRIED