



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Tele Conference (College closed due to COVID-19)

August 26, 2020
02:00 p.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Ammar Abdulatheem	Manager, Newnham/SSF Inc.
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1. Call to Order

This meeting is called to order at 02.14pm.

- The Newnham LBC Meeting #8 for the 2020/21 term was called to order at 02:14 p.m. by Coordinator, Sonia Hoxha.

2. Introductions/Announcements

- VP, Palak Chawla had technical issues with mic and could not speak. Hence, meeting will be chaired by Sonia Hoxha.
- VP, Palak Chawla reminded each and every council member to send their schedule for SSF office hours ASAP.

3. Acceptance of Agenda for August 26, 2020

It was MOVED by Ritik Sharma, and SECONDED by Raj Raval, “that the agenda for August 26, 2020 be accepted as presented”.

3:0:0

C A R R I E D

4. Confirmation of Minutes for August 12, 2020

It was MOVED by Raj Raval and SECONDED by Ritik Sharma, “to accept August 12, 2020 meeting minutes as presented”.

3:0:0

C A R R I E D

5. New Business

a) Updates from the Sub-Committees

- Raj Raval informed about updates from the student engagement committee about working on the volunteer policy and program to be implemented in the fall semester.
- Raj Raval gave some updates about the form that VP Nicole Alvarez shared regarding Language exchange program.
- Ritik Sharma informed about the working on fall semester along with other council members, discussing about preparation for fall semester on monthly based by different council members in promotional team.
- Sonia Hoxha informed on the behalf of programming committee that many event charters are approved for September 2020, except 4 event charters. She also discussed about SSF is planning to take part in events such as “Can I Kiss You” with Seneca residence.
- Palak informed that programming committee is working on the script for “How to videos” and are also working on the questions for Scavenger hunt.

b) Giveaways idea

- Coordinator, Sonia Hoxha informed that she has been trying to approach a lot of colleges in Ontario, other Canadian provinces and International too via email to get new ideas from them for giveaways and events.
- Palak asked the Inventory sheet from Ammar, Manager at Newnham Campus which includes details about Gift cards, SSF swags etc to give to students.

c) Advocacy issue.

- Raj Raval discussed about the advocacy about a student received on August 10, 2020. The council discussed and directed Raj Raval to mail the student as discussed in the meeting.
- Ritik Sharma discussed about the complaints received from the students regarding problems with issued laptops

6. Members' Reports

- VP, Palak Chawla reminded the council members about the member's report.

7. Assistance needs from Manager

- Palak asked for the Inventory sheet from Ammar , Manager at Newnham Campus which includes detail about Gift cards, SSF swags etc to give to students.

8. Items to be Taken to the Central Level

- None

9. Date and Time of Next Meeting

Date: Wednesday 9th September 2020

Time: 2.00 pm

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Sonia Hoxha and SECONDED by Raj Raval, “that no further business is to be discussed and this meeting is adjourned at 2.56 p.m.”

3:0:0

C A R R I E D