



SENECA STUDENT FEDERATION INCORPORATED
(Newnham) Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham
Tele Conference (College closed due to COVID-19)

July 6th, 2020
11:30a.m.

Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Ammar Abdulatheem	Manager, Newnham/SSF Inc.
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1. Call to Order

This meeting is called to order at 11.32 am.

- The Newnham LBC Meeting #5 for the 2020/21 term was called to order at 11:32 a.m. by VP, Palak Chawla.

2. Introductions/Announcements

- Fees for Fall Semester is due by 9th July ,2020

3. Acceptance of Agenda for June 8, 2020

It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, “that the agenda for July 6th, 2020 be accepted as presented”.

3:0:0 C A R R I E D

4. Confirmation of Minutes for May 25, 2020

It was MOVED by Raj Raval and SECONDED by Sonia Hoxha, “to accept June 24, 2020 meeting minutes as presented”.

3:0:0 C A R R I E D

5. New Business

a. Updates from the Sub-Committees

- VP, Palak Chawla mentioned that the Programming Sub-Committee has finalised the calendar for Fall Semester and gave an overview to all the council members of Newnham campus.
- Raj Raval mentioned that the Engagement Sub-Committee is working on the policies of Club Procedure and Club policies. They are almost done, and it will be sent out to central members soon.
- Ritik Sharma announced that the Promotions Sub-Committee is working to Boost up the YouTube channel of SSF by posting some content on the YouTube channel and utilising the platform.
- Sonia Hoxha showed the calendar for Fall Semester and described the calendar in details.

b. Other Updates

- VP, Palak Chawla asked Sonia Hoxha to send Departmental emails to SSF President Krisha Nikul Amin.
- VP, Palak Chawla announced that SSF Central is taking care of the video addressing recent issues. All the council will be asked to take part in it.

6. Members' Reports

- VP, Palak Chawla informs council members that member's report will be due on July 10th, 2020 for the month of June.

7. Assistance needs from Manager

- Reaching out to the corporate office of No frills, Walmart etc. regarding the business discussed in the last LBC meeting.

8. Items to be Taken to the Central Level

- VP, Palak Chawla will be asking about the approval of Grammarly

9. Date and Time of Next Meeting

Date: Monday July 20th, 2020

Time: 11.30 a.m.

Venue: Microsoft Teams Meeting (Invite will be sent by VP, Palak Chawla)

10. Adjournment

It was MOVED by Ritik Sharma, and SECONDED by Raj Raval, "that no further business is to be discussed and this meeting is adjourned at 12.15 p.m."

3:0:0 CARRIED