



SENECA STUDENT FEDERATION INCORPORATED
SSF Board of Directors Meeting
PUBLIC SESSION

Teams Meeting

Wednesday, July 29, 2020
10:00 a.m.

Student Board Representatives Present: (Voting Members)

Juan Pablo Borrero	Director, SSF Board of Directors/SSF Inc.
Grushika Juneja	Director, SSF Board of Directors/SSF Inc.
Azat Nabiev	Director, Chair SSF Board of Directors/SSF Inc.
Virajkumar Patel	Director, SSF Board of Directors/SSF Inc.
Stefan Singh	Director, SSF Board of Directors/SSF Inc.

Student Board Representatives Regrets: (Voting Members)

Rohit Sharma	Director, SSF Board of Directors/SSF Inc.
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Board Members Present (Non-Voting Members)

Krishna Amin	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.

Guests

Nicole Alvarez	Vice President/King/SSF Inc.
Roel Isufflari	Manager, Member Services/SSF Inc.
Steve Mattar	Manager, Campus Operations/SSF Inc.
Nancy McCoubrey	Project Manager/Vision 2020
Nancy Oomen	CEO/SSF Inc.

1. Call to Order

SSF Board of Directors' Chair, Azat Nabiev calls the meeting to order at 10:02 a.m.

2. Announcements

- Informal Board meetings have been established to discuss various initiatives.
- Mark Solomon, Dean of Students, will provide a recommendation for a college Admin Rep to sit on the Board. A candidate should be in place for September.

- Term for the student representative position on the Board of Governors has been extended for 2020/2021. Elections for 2021/2022 will take place in September.

3. Conflicts of Interest

None.

4. Acceptance of Agenda for Wednesday, July 29, 2020

It was MOVED by Grushika Juneja, and SECONDED by Juan Pablo Borrero, “to accept the agenda for Wednesday, July 29, 2020 as presented”.

Addition to Agenda

Budget Approval

It was MOVED by Stefan Singh, and SECONDED by Virajkumar Patel, “to accept the agenda amendment for Wednesday, July 29, 2020”.

CARRIED

It was MOVED by Grushika Juneja, and SECONDED by Stefan Singh, “to accept the amended agenda for Wednesday, July 29, 2020”.

CARRIED

5. Approval of SSF Board of Directors’ Public Session Minutes – Wednesday, June 24, 2020

It was MOVED by Stefan Singh, and SECONDED by Juan Pablo Borrero, “to approve the SSF Board of Directors’ Public Session Meeting Minutes of Wednesday, June 24, 2020 as presented”.

CARRIED

6. SSF Elections Report

Nancy Oomen, CEO, provided a report prior to today’s meeting.

Nancy’s recommendations include:

a) GPA Requirement

Suggests reverting back to original wording since wording from “to” to “or” allows students in academic probation eligible to run. This suggested change would require Board approval.

- b) Release Forms
Some students do not submit their required release forms. A motion is suggested that students who do not provide their release forms not have the opportunity to dispute any election outcomes.
- c) Social Media
Since it is difficult to monitor social media, it is suggested that we allow campaigning to take place throughout voting days, and at the very least all posts should be allowed to stay up.
- d) In Good Standing
Suggest word changing. Currently, Student Conduct is contacted to determine if a student is in good standing. An appeal from any student who is in violation should not be considered.
- e) Nomination Package
Suggested to include in Nomination Package should be students running for an elected position who currently work for the SSF cannot use any SSF resources or wear SSF apparel or collect signatures during office hours.
- f) Elimination of SSF Involvement in Elections
A motion was passed by the 2019/2020 SSF Board of Directors that SSF full time staff involvement in elections be limited and not be reflected in any SSF policy documents. It is the CEO's recommendation to keep the SSF DCO in the election process.

An informal meeting of the Board or a committee, will take place to discuss all of the CEO's recommendations and concerns. Any recommendations will be communicated to Nancy Oomen, CEO, prior to bi-elections, also providing rationale to any decisions made.

It is suggested that fall 2020 bi-elections be run using old policies until further discussion and decisions are made.

This item will be deferred to the next Board meeting.

Nancy Oomen and Roel Isufflari leave meeting at 11:22 a.m.

7. Executive Director's Report

Mario Di Carlo's ED report was sent to members prior to today's meeting.

A question and answer period follows.

- Mario will update the Board at the next meeting re. costs involved with the Vision 2020 initiative.
- Mario will organize a financial literacy workshop for Board members to take place in August.

- The Vision Committee should place special focus on a job description for the Board Treasurer position.
- The Board requests that a monthly activity report be provided to the Executive Director, from the Advisor to the SSF President, to ensure accountability. This report will be shared with the Board and will be presented at each Board meeting.

It was MOVED by Juan Pablo Borrero and SECONDED by Virajkumar Patel “that the SSF Board of Directors meeting go into recess at 11:52 a.m. and to reconvene at 12:03 p.m.”.

C A R R I E D

8. SSF President’s Report

Krishna Amin provided her report to members prior to today’s meeting.

A question and answer period follows.

- Krishna is asked to provide a Club Support Plan for the August Board meeting.
- Statistics and conclusions from the SSF live sessions will be provided at the August Board meeting.
- A major survey is requested to be concluded by August. Information is requested mid-August so Board members have an opportunity to review information prior to the August meeting.

9. Vision 2020 Update

Nancy McCoubrey provided a written report prior to today’s meeting.

A question and answer period follows.

- Dr. Gabriel Huston will be providing suggestions on goals and learning outcomes for Council and Board positions, including Board job descriptions. This will be provided by the end of August and will be reviewed by the Vision 2020 committee.
- Suggestions for Board Calendar will come from Vision 2020 committee.

10. Summer Budget

The Summer 2020 budget is presented.

A question and answer period follows.

It was MOVED by Grushika Juneja, and SECONDED by Juan Pablo Borrero, “to approve the annual budget as presented”.

C A R R I E D

11. SSF President & Executive Director Directives

It is suggested that a better format be established for directives and expectations of the SSF President and Executive Director.

Discussion takes place.

- Directives provided to the SSF President and Executive Director for last year will be provided to the SSF Board of Directors for their information. Mario will provide what was done previously.
- The Chair will develop a draft version of mandate, along with timelines requesting that Mario and Krisha add input. This will then be presented to the Board in August.

12. Fall Board Calendar

A proposal was provided to the Board prior to today’s meeting.

Discussion takes place.

- Currently, needs of the Board are being addressed to determine what training is required.
- Dr. Gabriel’s Huston’s input, related to Board goals and learning outcomes will be used in determining what training is recommended. This input will be used as a reference before approved by the Vision 2020 committee.
- Input from Vision 2020 on Strategic Plan will be used for Board Calendar approval in October.
- Mark Solomon, Dean of Students, should be provided with expectations of College Administration Rep, i.e. number of hours required, etc.
- SSF’s HR Consultant will assist with September’s Employee Satisfaction Survey.

Any further questions should be provided to Azat after today’s meeting.

13. Virtual Foodbank

A document was provided to members prior to today’s meeting.

A question and answer period follows.

It was MOVED by Grushika Juneja, and SECONDED by Stefan Singh, “to approve the Virtual Foodbank proposal as presented”.

CARRIED

14. Time and Date of Next Board Meeting

Wednesday, August 26, 2020
10:00 a.m.

15. Adjournment

The meeting is adjourned at 1:15 p.m.

16. In Camera

Deferred to next meeting.

Approved 8/26/20