

**SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY**  
**SENECA STUDENT FEDERATION INCORPORATED (@YORK)**

**Local Branch Council Meeting**

**MINUTES**

**June 1st, 2020 11:00 A.M.**

1) Call to Order – at 11:03 AM

2) Roll Call

- Sanjoli Bajaj
- Ipsa Sharma
- Keyara Davis
- Jaiminkumar Patel

Guests – Samir Abdi

3) Regrets/Absent

4) Announcements

- a) Member's Report due date. – June 15<sup>th</sup>
- b) Please login in payworks when you start working (keep in mind the limited hours you are supposed to work.)

5) Confirmation of Agenda for June 1, 2020

**Motion:** Be it resolved that the agenda, YK L. B. C. – for June 1, 2020 be approved as presented

Moved by: Sanjoli                      Seconded by: Ipsa Sharma

In Favour: 4                      Opposed: 0      Abstained: 0

6) Confirmation of Minutes May 25, 2020

**Motion:** Be it resolved that the Minutes, YK L. B. C. – for May 25, 2020 be approved as presented

Moved by: Sanjoli                      Seconded by: Jaimin Patel

In Favour: 4                      Opposed: 0      Abstained: 0

7) Business

- a) Virtual clocking in and clocking out explained.
- b) COCA reports to be submitted. – A group meeting required.

8) Members' Reports -

- a) Jaimin Patel - Palylist, COCA meetings, Engaged with sub committees.
- b) Keyara Davis - COCA meetings, Gathering for promotional videos. Promotional Sub Committee Meetings, Twitter Management.
- c) Ipsa Sharma - Noted down the ideas from last meeting for programming committee meeting, Asked out people if they would be interested in doing an Instagram live, List of TV shows for Netflix Report, COCA Meetings and summarized them.
- d) Sanjoli - COCA Meetings, Servic Fair, Promotional Sub Committee, Instagram Management.

9) Assistance need from Manager - Error with Payworks.

10) Items to be brought to Central

11) Date and Time of Next Meeting - June 8<sup>th</sup>, 2020 at 11:00 AM.

12) Adjournment - at 11:56 AM