



SENECA STUDENT FEDERATION  
INCORPORATED  
Central Level Meeting  
PUBLIC SESSION

Teams Meeting

Friday, May 22, 2020  
11:30 a.m.

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Student Representatives Present: (Voting Members)

Nicole Alvarez	Vice President, King Campus/SSF Inc.
Krishna Amin	SSF President/SSF Inc.
Palak Chawla	Vice President, Newnham Campus/SSF Inc.
Sanjoli	Vice President, Seneca@York Campus/SSF Inc.

Guests Present:

Charanpreet Deu	Advisor to SSF President
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Admin/SSF Inc./Recording Secretary
Roel Isufflari	Manager, Member Services/SSF Inc.
Nick Pavlakos	Manager, Finance & Administration/SSF Inc.

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1. Call to Order

SSF President, Krishna Amin, calls the meeting to order at 11:30 a.m.

2. Introductions/Announcements

Guests at today's meeting include Charanpreet Deu and Roel Isufflari.

3. Acceptance of Agenda for Friday, May 22, 2020

It was MOVED by Nicole Alvarez and SECONDED by Sanjoli, "that the SSF Central Level Meeting Agenda for Friday, May 22, 2020 be accepted as presented".

C A R R I E D

4. Acceptance of SSF Central Level Meeting Minutes

a) Wednesday, March 27, 2020

It was MOVED by Palak Chawla, and SECONDED by Sanjoli, “to approve the SSF Central Level Meeting Minutes from Wednesday, March 27, 2020 as presented”.

All in Favour 2/Abstained 1                      C A R R I E D

b) Thursday, May 14, 2020

It was MOVED by Palak Chawla, and SECONDED by Sanjoli, “to approve the SSF Central Level Meeting Minutes from Thursday, May 14, 2020 as presented”.

C A R R I E D

5. SSF Sub-committees (Succession Planning)

Information was sent to members prior to today’s meeting.

Discussion takes place regarding the formalization of centralizing subcommittees as well as membership on each subcommittee, etc.

The structure of the subcommittees is based on the idea of centralizing the working environment and inspired by Vision 2020 in order to have focused objectives and goals to ensure there are platforms where students can be involved. Proposed additional events, along with monetary approvals and supporting documents are to be brought to the Central Level for approval in a timely manner.

Adjustments to the subcommittees will be made as needed based on feedback. Members are asked to take this back to their LBC’s for discussion and input.

Members should provide Coordinator names and their assignment to specific committees. Brenda will then create subcommittee list serves.

Krishna advises that subcommittees should meet at least once a week to begin with while tracking events. It is suggested that subcommittees meet each week, within members’ office hours to ensure proper coordination and communication with other subcommittees.

6. Service Fair

Krishna will send an invite to the Vice Presidents including additional information on the Service Fair and what would be required of them.

The first training for the Service Fair will take place today. If interested in participating, the Vice Presidents may join the group, but must commit to participating in all training sessions leading up to the Fair. Nicole Alvarez and Sanjoli are interested at this time and will bring back information to the group. Palak Chawla will send the name of one of her Coordinators who will participate in the Fair. Steve Mattar will be joining as the SSF Manager.

7. Class Presentations

Krishna informs members that by Tuesday, a video package from each campus should be sent to Samir Abdi, who will create one video. The campus videos should include each LBC member who should introduce themselves and present their part.

Once communications have been received from the college on how the virtual class presentations will happen, members will be informed.

8. Member Reports

Members are advised to continue using the Member Reports they currently have. This form will be updated based on the new reality of working virtually. Vice Presidents are asked to inform their Coordinators on the required Member Reports.

Members are asked to include what they have been working on along with the hours worked. Reports are due by June 15, 2020 (for the month of May 2020). A new sign-in system is also being developed.

9. Date and Time of Next Meeting

Friday, June 5, 2020  
11:30 a.m.

10. Adjournment

It was MOVED by Palak Chawla, and SECONDED by Sanjoli, "that no further business is discussed and this meeting is adjourned at 12:24 p.m."

C A R R I E D