



SENECA STUDENT FEDERATION INCORPORATED
SSF Board of Directors Meeting
PUBLIC SESSION

Teleconference Meeting

Monday, April 20, 2020
10:00 a.m.

Student Board Representatives Present: (Voting Members)

Promise Anyasi	Director
Sukhbeer Dhillon	Director/Chair
Sanjoli Jain	Director
Param Patel	Director
Inderjit Singh	Director
Thomas Tsao	Director
Klodian Vocaj	Director

Board Members Present (Non-Voting Members)

Charanpreet Deu	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.

Board Member Regrets (Non-Voting Members)

Gabriel Huston	College Representative
----------------	------------------------

Guests Present:

Nicole Alvarez	Acting Vice President/King Campus/SSF Inc.
Krishna Amin	Coordinator/Seneca@York Campus/SSF Inc.
Juan Pablo Mendoza Borrero	Coord./NH Campus/Incoming SSF Board of Directors/SSF Inc.
Palak Chawla	Vice President, Seneca@York/SSF Inc.
Grushika Juneja	Student/Incoming SSF Board of Directors/SSF Inc.
Nancy McCoubrey	Project Manager/HR Consultant
Azat Nabiev	Student/Incoming SSF Board of Directors/SSF Inc.
Virajkumar Patel	Student/Incoming SSF Board of Directors/SSF Inc.
Rohit Sharma	Student/Incoming SSF Board of Directors/SSF Inc.
Stefan Singh	Student/Incoming SSF Board of Directors/SSF Inc.

1. Call to Order

SSF Board of Directors' Chair, Sukhbeer Dhillon, calls the meeting to order at 10:06 a.m.

2. Introductions/Announcements

- Welcome to the incoming 2020/2021 SSF Board of Directors members who are attending today's meeting
- Welcome to Nancy McCoubrey who will be working with the SSF on Vision 2020 as Project Manager. Nancy is available to anyone who wishes to speak with her to provide information

3. Approval of Agenda for Monday, April 20, 2020

It was MOVED by Promise Anyasi, and SECONDED by Klodian Vocaj, "to accept the agenda for Monday, April 20, 2020 as presented".

CARRIED

4. Conflicts of Interest

None.

5. Confirmation of the SSF Board of Directors' Public Session Meeting Minutes for Friday, March 20, 2020

It was MOVED by Thomas Tsao, and SECONDED by Param Patel, "to accept the SSF Board of Directors Public Session meeting minutes from Friday, March 20, 2020 as presented".

CARRIED

6. Executive Director's Report

Mario Di Carlo's report was sent to members prior to today's meeting.

A question and answer period takes place.

A request for a breakdown of cash on hand is requested to be provided to the incoming 2020/2021 SSF Board of Directors members for their information.

A follow-up discussion takes place based on a previous Executive Director's Report (from March 20, 2020) regarding the newly created Manager, Markham Campus Operations position. Members agree that current employees, Council and part time staff be given a two week extension to apply as an internal candidate.

It was MOVED by Thomas Tsao, and SECONDED by Param Patel, "that current employees, Council members and part time staff be given a two week extension to apply as an internal candidate".

CARRIED

7. SSF President's Report

Charanpreet Deu provided his report to members prior to today's meeting.

A question and answer period follows.

8. Acceptance of SSF Vision 2020 Final Report

Dr. Wayne Poirier's SSF Vision 2020 Final Report was provided to members prior to today's meeting.

It was MOVED by Sanjoli Jain, and SECONDED by Inderjit Singh, "to accept the SSF Vision 2020 Final Report as presented".

CARRIED

9. Vision/Mission/Values

The first deliverable of the SSF Vision 2020 was the "Vision/Mission/Values" document which was provided to members prior to today's meeting. This document will remain constant and not be updated from year-to-year.

An SSF Visioning Committee has been struck and is meeting every week. Sukhbeer Dhillon will be the Interim Chair until a time when either Christine Blake or Mark Solomon is available to take over this role.

It was MOVED by Promise Anyasi, and SECONDED by Inderjit Singh, "to approve the Vision/Mission/Values document as presented".

CARRIED

10. Externalizing Election Process

Information was provided to the Board prior to today's meeting.

To increase neutrality and make the handling of the SSF election process an external process and further limit the involvement of SSF persons, it is recommended to remove the DCEO position and all its references in SSF policy documents, i.e. Election Policy, etc.. This is to be implemented before the 2020 fall By-Elections. The CEO (external Chief Electoral Officer) will remain with all decisions resting with this position. The CEO is to be appointed each year. Seneca College should still handle the polling of votes on their portals.

It was MOVED by Promise Anyasi, and SECONDED by Thomas Tsao, "to approve the externalization of the SSF election process to have as little involvement by SSF personnel as possible and to eliminate the DCEO position and all its references in SSF policy documents".

CARRIED

11. Staff Positions Alignment

Information was provided to members prior to today's meeting.

As indicated in the SSF Vision 2020 findings, Workplace Integrated Learning should become a focus to allow more meaningful work experience with the SSF. For this to happen, it is essential to move handling of respective services to the appropriate Seneca College campus which focuses on specific programs related to these services.

It is MOVED by Promise Anyasi, and SECONDED by Inderjit Singh, "to establish and/or restructure full time staff job descriptions to align with Seneca College's academic departments and students at that campus. And to further make that the basis of student staff appointment for that campus with established learning outcomes".

C A R R I E D

12. Changes to SSF Operating Policy/Manual

Information was provided to members prior to today's meeting.

It was MOVED by Sanjoli Jain, and SECONDED by Param Patel, "to approve changes to Section 7.03 (c) of the SSF Operating Manual as presented".

Part of the recommendations from the SSF 2020 Vision is to implement Workplace Integrated Learning (WIP) and to provide more meaningful work experience with the SSF. In keeping with that intent, increasing the number of opportunities requires limits be put on how long a student can be employed by the SSF. This does not take into consideration an employee who then becomes a council member or vice-versa.

Discussion takes place concerning the proposed addition 7.03 (c) (x) regarding the maximum number of 24 months or 4 semesters a student may be employed part time by the SSF. Members are in agreement this should be changed to reflect 16 months or 4 semesters.

It was MOVED by Sanjoli Jain, and SECONDED by Thomas Tsao, "to amend the previous Motion to approve a maximum of 16 months or 4 semesters a student may work part time with the SSF".

C A R R I E D

It was MOVED by Inderjit Singh, and SECONDED by Param Patel, "that the meeting recess for 10 minutes to reconvene at 12:38 p.m.".

The meeting is called back to order at 12:43 p.m.

13. Board Advisor for Continuing and Vision

In the current scenario of COVID-19, the Board faces difficulties as all the incoming SSF Board of Directors members are newly appointed. To assist them and to provide

background information and knowledge, it is suggested to have a position fulfilled by a current Director to guide them and bridge the gap. This person would also help in passing on and continuing the SSF's Vision Strategic Plan and would be a non-voting position in this advisory position.

It was MOVED by Promise Anyasi, and SECONDED by Thomas Tsao, "to create a Board Advisor position for the SSF Board of Directors to be fulfilled by an incumbent Board member to help the new Board in visioning and passing necessary information to help with situations and decision making."

Discussion takes place.

Chair is passed to Thomas Tsao at 1:23 p.m.

All in Favour 4/Opposed 2

This agenda item will be discussed in an In-Camera session immediately following this meeting.

The meeting will go into recess at 1:55 p.m. for five minutes.

It was MOVED by Param Patel, and SECONDED by Inderjit Singh, "to return to the next agenda item immediately following the recess".

CARRIED

Meeting is called back to order at 1:57 p.m.

Chair passed to Sukhbeer Dhillon at 1:57 p.m.

14. Board Calendar

The proposed Board Calendar was sent to members prior to today's meeting.

Members agree to present the proposed Board Calendar to the incoming Board, which they may choose to use in the upcoming year.

It was MOVED by Klodian Vocaj, and SECONDED by Promise Anyasi, "to approve the Board Calendar as presented".

CARRIED

15. Adjournment

It was MOVED by Param Patel, and SECONDED by Thomas Tsao, "that the SSF Board of Directors Public Session meeting be adjourned at 2:09 p.m."

CARRIED