



SENECA STUDENT FEDERATION INCORPORATED
SSF Board of Directors Meeting
PUBLIC SESSION

Teleconference Meeting

Friday, March 20, 2020
11:10 a.m.

Student Board Representatives Present: (Voting Members)

Promise Anyasi	Director
Sukhbeer Dhillon	Director/Chair
Sanjoli Jain	Director
Param Patel	Director
Inderjit Singh	Director
Thomas Tsao	Director
Klodian Vocaj	Director

Board Members Present (Non-Voting Members)

Charanpreet Deu	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.
Gabriel Huston	College Representative

Guests Present:

Nicole Alvarez	Acting Vice President/King Campus/SSF Inc.
Palak Chawla	Vice President, Seneca@York/SSF Inc.
Mark Solomon	Dean, Student Services & Indigenous Education/College

1. Call to Order

Sukhbeer Dhillon, SSF Board of Directors' Chair, calls the meeting to order at 11:10 a.m..

2. Introductions/Announcements

None.

3. Approval of Agenda for Friday, March 20, 2020

It was MOVED by Klodian Vocaj, and SECONDED by Sanjoli Jain, "to accept the agenda for Friday, March 20, 2020 as presented".

CARRIED

4. Conflicts of Interest

None.

5. Confirmation of Public Session SSF Board of Directors' Minutes for Tuesday, February 25, 2020

It was MOVED by Sanjoli Jain, and SECONDED by Inderjit Singh, "to accept the SSF Board of Directors meeting minutes from Tuesday, February 25, 2020 as presented".

C A R R I E D

6. Confirmation of In-Camera SSF Board of Directors' Minutes from Tuesday, February 25, 2020

It was MOVED by Inderjit Singh, and SECONDED by Klodian Vocaj, "to defer the approval of the SSF Board of Directors' In-Camera meeting minutes from Tuesday, February 25, 2020 to the next in-person SSF Board of Directors' meeting".

C A R R I E D

7. COVID-19 Update

Mark Solomon, Dean of Students reports that the college is taking extraordinary measures to ensure the safety and success of Seneca students. To accomplish this, classes will be moved on-line. A pause will take place the week of March 16, 2020 to ensure learning and Seneca's schedule is not interrupted and classes will be developed to move online. The goal of Seneca is to take every measure to ensure all students are successful and receive the services they need. Additionally, 100's of laptops have been acquired for students' use so they may continue their learning outside of the college. In the coming days, refund policies, re. parking, gym, food services will be investigated.

Currently, the residence is still open, however should students wish to leave they will receive a prorated refund. Convocation has also been cancelled and those students due to graduate in the summer will join the fall convocation ceremonies. With the Health Centre closing today, students will now be referred to TeleHealth. Student fees still need to be paid. Regarding international students, the college is speaking with a number of consulates and embassies and are working with students on a case-by-case basis. A delay in the May semester is expected. Resident students are encouraged to go home.

Any further questions should be sent to Charanpreet who will forward on to Mark.

8. Executive Director's Report

SSF Executive Director, Mario Di Carlo provided his report prior to today's meeting. A question and answer period follows.

9. SSF President's Report

SSF President, Charanpreet Deu, provided his report prior to today's meeting. A question and answer period follows.

It is agreed that a maximum of three events/week take place at each of the campuses, not including meal programs. Yearly events will be decided by the SSF Executive Director and SSF President.

Discussion takes place regarding the SSF President's compensation. Members agree to increase the SSF President's compensation based on a 2% cost of living increase each year since implementation of the SSF President's full time position.

It was MOVED by Promise Anyasi, and SECONDED by Klodian Vocaj, "to approve an increase to the SSF President's salary from \$40,000.00 per year to \$46,000.00 per year effective 2020/2021".

CARRIED

10. Board Vision

Dr. Wayne Poirier has concluded his activity with the Seneca Student Federation. The SSF Board of Directors will be required to officially accept his final report.

Sukhbeer will contact Dr. Poirier to request a formal final report, as well as his suggestions for vision, mission and values. Once this report is received, it will be provided to the Board.

11. Manager, Markham Campus Operations Position, SIA

This newly created position will assume responsibility at Markham campus, opening to international students in September 2020. In addition to campus operations duties, the role will also be responsible for international students and advocacy. Job responsibilities may be updated as needed.

It was MOVED by Promise Anyasi, and SECONDED by Sanjoli Jain, "to approve the creation of the position, Manager, Campus Operations SIA for Markham campus with duties outlined by Executive Director".

Members agree to approve the position. It is mentioned that this position is being created in accordance with the specialist-generalist idea that emerged from the vision 2020 exercise. The person in this position is responsible for international student concerns and supporting advocacy, for all Seneca students in all campuses. The job posting will first be posted internally for two weeks (open to all SSF employees including full-time and part-time staff). If a suitable candidate is not found internally, the position will then be posted externally. Hiring and training will be completed by September.

CARRIED

12. HR Consultant Contract & SSF Constitution

Nancy McCoubrey, who has worked with the SSF's current HR Consultant, is recommended to fulfill the role of Project Manager for the duration of the project, and will work on the suggestions made by Dr. Wayne Poirier. If approved, Nancy will work two full days a week on this project and will also consult with lawyers and other professionals, as needed. Budgets will be revised if needed.

It was MOVED by Promise Anyasi, and SECONDED by Sanjoli Jain, "to approve \$70,000.00 for the SSF Board Vision Strategic Plan, including sub-project manager and advisor and other services as required, with monitoring by Executive Director in consultation with the SSF President".

CARRIED

13. Annual General Meeting

The SSF Annual General Meeting is scheduled for Wednesday, April 1, 2020, but with the college now closed, and no students on campus, this meeting will be cancelled, however; the SSF is now looking at hosting the meeting on line.

The AGM's agenda as it stands now is provided to members. Members are asked to provide requests for additions/deletions.

14. Date and Time of Next Meeting

Tentative
Friday, April 17, 2020
3:00 p.m.

15. Adjournment

It was MOVED by Sanjoli Jain, and SECONDED by Param Patel, "that no further business is to be discussed and this meeting is adjourned at 2:00 p.m.".

CARRIED