



King Local Branch Council

Meeting Minutes

- Call to Order

The #2 meeting of the King L. B. C. for the 2020/21 term, chaired by Nicole Alvarez, Vice-president and was called to order at 12:07 pm.

- Routine Items

- Roll Call

Nicole Alvarez, VP

Darren Ko, Coordinator

Deepak Singh, Coordinator

- Non-voting observers

Steve Mattar, Campus Operation Manager

- Regrets

- Absences

- Announcements

- Sub-committees for this summer have been formed and one council member from each LBC has been appointed to a specific committee: Promotion, programming, and student engagement.
 - Events upcoming and taking place at the moment: Social media art competition and online gaming tournament, food and safety training.
 - There will be a prize give-away for the recipe competition in hopes to promote and increase student engagement for Food Safety Training.
 - Council members are attending the annual Canadian Organization of Campus Activities.
 - SSF participation in the Service Fair was successful.

- Approval of the Agenda

A. Motion: Be it resolved that the agenda, KG L. B. C. – for May 29, 2020 be approved, as amended.

Moved by: Deepak Singh

In Favour: 2

Seconded by: Darren Ko

Opposed: 0 Abstained: 0

[CARRIED]



- Approval of the Minutes

B. Motion: Be it resolved that the Minutes, KG L. B. C. – for May 14, 2020 be approved, as amended.

Moved by: Darren Ko Seconded by: Deepak Singh

In Favour: 2 Opposed: 0 Abstained:

[CARRIED]

- King L. B. C. Business

A. Summer Calendar

- Sub-committees will be tasked with executing the summer events on the calendar.
- Council members have to responsibility to promote items on their personal social media accounts.

B. Sub-committees

- Vice President's Report

- Contacted Maria May in efforts to establish a good start to rest of the year.
- SSF Vision 2020 Committee is moving forward with our plans and following our timeline. The sub-committee is now looking at the importance of job titles and responsibilities.
- The Seneca College Service Fair took place on May 27, 2020. It was a success and a great experience for new and returning SSF representatives.
- Nicole had a one-on-one meeting with Steve.
- Nicole facilitated one-on-one meetings with Coordinators. It went well and we are looking for ways to work on personal skill development.

- Members' Report

- Due June 10, 2020 @ 11:59 pm (Send to Nicole)
 - Note: Committees and trainings count as hours to the SSF, as well as items you put down on your members report.
- Council is to send reports of COCA to Nicole.

- Manager, Campus Operations' Report

- Payroll was completed
- On-boarding report to be sent on Monday.



- Adjournment Proceedings

Review of tasks

- Weekly Reports for sub committee, Nicole will setup due dates.
- COCA reports
- Members report
- Send on-boarding report and time checking document.
- Promote event personal social media

a. Referral to Central

b. Date and Time of Next Meeting

- i. June 9, 2020 at 11 am to 12 pm

c. Adjournment

Motion: Be it resolved that the King L. B. C. adjourn until the date and time of the next meeting as stated.

Moved by: Darren Ko Seconded by: Deepak Singh

In Favour: 2 Opposed: 0 Abstained: 0

[CARRIED]

[KG L. B. C. – 2KG ended at 12:36 p.m.]