



SENECA STUDENT FEDERATION INCORPORATED  
(Newnham) Local Branch Council Meeting Minutes  
**PUBLIC SESSION**

Newnham  
Video Conference (College closed due to COVID-19)

May 14, 2020  
3:00p.m.

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Student Representatives Present: (Voting Members)

Palak Chawla	Vice President/Chair, Newnham/SSF Inc.
Sonia Hoxha	Coordinator, Newnham /SSF Inc.
Raj Raval	Coordinator, Newnham /SSF Inc.
Ritik Sharma	Coordinator, Newnham /SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

Krishna Amin	President, SSF Inc.
Ammar Abdulatheem	Manager, Newnham/SSF Inc.

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1. Call to Order

This meeting is called to order at 1:04 p.m.

- The Newnham LBC Meeting #1 for the 2020/21 term was called to order at 1:04 p.m. by VP, Palak.

2. Introductions/Announcements

- Krishna Amin, President of SSF Inc. is guest at today's meeting.
- Palak, Krishna and Ammar welcome the new council and wish everyone the best of luck for the upcoming year.

3. Acceptance of Agenda for May 14, 2020

It was MOVED by Sonia Hoxha and SECONDED by Raj Raval, “that the agenda for May 14, 2020 be accepted as presented”.

3:0:0

C A R R I E D

4. Confirmation of Minutes April 02, 2020

It was MOVED by Raj Raval and SECONDED by Sonia Hoxha, “to accept April 02, 2020 meeting minutes as presented”.

3:0:0

C A R R I E D

5. New Business

a) Other business

Discussion

- Palak asked council to start brainstorming on the ideas for better promotion through online mediums.
- Krisha informs council that Summer event directive will be given to council soon.
- Palak asks council to send their hours and class schedule (if available) to her along with the College committee list that they are interested in, final decision will be made by President.
- Ammar guides council to be prepared for both online and offline activities for the upcoming months.
- Palak asked council to send their ideas for upcoming month’s events or promotion strategies to her in an email.
- NH council will not be choosing working fields among the coordinators as of now, since the online events are Summer are in a directive and centralized, so it is better for co-ordinators to work together on the promotion tactics together.

6. Members’ Reports

- Palak informs council that member’s report will be due on 10<sup>th</sup> of each month(tentative date)
- Coordinators must submit their report to their VPs and VPs must submit theirs and their council’s report to the President, Krisha Amin.
- Member’s report template is being modified by the President and will be shared soon to the council.

7. Assistance needs from Manager

- None as of now

8. Items to be Taken to the Central Level

Central:

Promotion strategies sent by NH council to NH Vice-President to be discussed in Central.

9. Date and Time of Next Meeting

Date: 25<sup>th</sup> May 2020

Time: 11 am

Venue: Microsoft Teams Meeting (Invite will be sent by Palak)

10. Adjournment

It was MOVED by Sonia Hoxha, and SECONDED by Ritik Sharma, “that no further business is to be discussed and this meeting is adjourned at 1:32 p.m.”

3:0:0

C A R R I E D