



SENECA STUDENT FEDERATION INCORPORATED  
SSF Board of Directors Meeting  
**PUBLIC SESSION**

Newnham Campus  
Newnham SSF Boardroom

Monday, October 28, 2019  
6:00 p.m.

Student Board Members Present: (Voting Members)

Promise Anyasi	Director
Sukhbeer Dhillon	Director/Chair
Sanjoli Jain	Director
Param Patel	Director
Inderjit Singh	Director
Thomas Tsao	Director (Teleconference)
Klodian Vocaj	Director

Board Members Present: (Non-Voting Members)

Charanpreet Deu	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Brenda Fairbanks-Smith	Manager, Corporate Administration/Recording Secretary/SSF Inc.

Board Member's Regret (Non-Voting Member)

Gabriel Huston	College Representative
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Guests Present:

Palak Chawla	Vice President, Seneca@York/SSF Inc.
Roel Isufflari	Manager, Member Services/SSF Inc.
Nancy Oomen	Chief Electoral Officer/SSF Inc.
Nick Pavlakos	Manager, Finance & Administration/SSF Inc.

Sukhbeer Dhillon, SSF Board of Directors' Chair, calls the meeting to order at 6:00 p.m.

1. Introductions/Announcements

- Since two new members of the Board are attending their first meeting, the table introduces themselves
- An e-mail was received from Helen Papatanasakis/Henriques who is working on a vacation policy for full time staff

2. Acceptance of Agenda for Monday, October 28, 2019

It was MOVED by Promise Anyasi, and SECONDED by Inderjit Singh, “to accept the agenda for Monday, October 28, 2019 as presented”.

Amendments

- Election Policy will be moved to the top of the agenda. Other Agenda items will be adjusted accordingly
- Central Concerns will be added

It was MOVED by Klodian Vocaj, and SECONDED by Sanjoli Jain, “to amend the Public Session agenda for Monday, October 28, 2019”.

The SSF Board of Directors Public Session agenda for Monday, October 28, 2019 is unanimously accepted as amended.

3. SSF Board of Directors’ Meeting Minute Approval

a) SSF Board of Directors’ Public Session – Tuesday, September 17, 2019

It was MOVED by Param Patel, and SECONDED by Inderjit Singh, “that the SSF Board of Directors’ Public Session Meeting Minutes from Tuesday, September 17, 2019 be approved as presented”.

Amendments

- a) Executive Director Standing Report  
Date when up-to-date budgets should be provided to the SSF Board of Directors should read Friday, September 25, 2019.
- b) Timing of beginning of In-Camera session should change to 7:55 p.m., with the session ending at 9:05 p.m.

It was MOVED by Inderjit Singh, and SECONDED by Klodian Vocaj, that the SSF Board of Directors Meeting Minutes from Tuesday, September 17, 2019 be approved as amended”.

All in Favour 5/Abstained 2

C A R R I E D

*Thomas Tsao enters meeting via teleconference*

b) SSF Board of Directors’ In-Camera Session (A) – Tuesday, September 17, 2019

It was MOVED by Inderjit Singh, and SECONDED by Param Patel, “to accept the SSF Board of Directors’ In-Camera Session (A) – Meeting Minutes for Tuesday, September 17, 2019 as presented”.

All in Favour 4/Abstained 3

C A R R I E D

ç) SSF Board of Directors' In-Camera Session (B) – Tuesday, September 17, 2019

It was MOVED by Param Patel, and SECONDED by Inderjit Singh, “that the SSF Board of Directors' Tuesday, September 17, 2019 In-Camera Session (B) Meeting Minutes be approved as presented”.

All in Favour 4/Abstained 3

C A R R I E D

It was MOVED by Inderjit Singh, and SECONDED by Param Patel, “that the SSF Board of Directors' Tuesday, September 24, 2019 In-Camera Session Meeting Minutes be approved as presented”.

All in Favour 4/Abstained 3

C A R R I E D

4. Election Policy (Nancy Oomen)

The SSF General Election 2019 Report was sent to members prior to today's meeting and provides a summary of the By-Election which took place on October 16 & 17, 2019. Also included in this report were recommendations for future elections, specifically addressing the affect e-voting had on the low voter turnout.

Discussion takes place regarding the challenges the SSF is facing since Seneca has sole control over the SSF voting system, with the SSF's CEO having no access to the system should issues arise.

A meeting is suggested with the college's Board of Governor's election staff to determine how they handle their on-line voting, which could shed light on the SSF's challenges and perhaps provide solutions. As well, one possible solution to the SSF's issues would be if the college moves the Board of Governor's election alerts to the front page of Seneca's website, which might open the door to allowing the SSF to do the same. Currently, students may only access SSF voting through a student tab.

Members agree that Nancy Oomen should be included in decisions and discussions involving the election. Nancy suggests putting an election protocol together that she and Roel will oversee to ensure that promotional e-mails and flyers get to students in a timely manner. Nancy and Roel are asked to provide a budget for elections which could include hiring students to hand out flyers and promote elections.

Roel and Nancy will address questions and concerns at the next meeting of the Board. Roel will also send out information regarding the recent By-election.

*Nancy Oomen & Roel Isufflari leave meeting at 6:57 p.m.*

5. Standing Reports

a) Executive Director

Mario Di Carlo's report was sent to members prior to today's meeting.

Financial Statements are discussed with a question and answer period following. Financial Statements as of April 30, 2019 will be presented at the AGM in 2020.

*Nick Pavlakos enters meeting at 6:58 p.m.*

Nick Pavlakos provides additional information on the Fall 2019 SSF fees distribution with a suggestion to hold back 25% of the fees collected (5% for Central programming and 20% as a buffer for Winter 2020 should a drop in January fees be experienced). New account codes have also been created to ensure items fall in the proper accounting areas.

*Roel Isufflari returns to meeting at 7:13 p.m.*

Nick provides an additional handout “Analysis of: SSF April 30, 2019 Surplus” to provide an explanation of surplus funds which will be deposited into the Reserve account. Any questions regarding this report should be sent to Nick Pavlakos.

It was MOVED by Thomas Tsao, and SECONDED by Promise Anyasi, “to accept the audited Financial Statements as at April 30, 2019 as presented”.

Unanimous

CARRIED

*Nick Pavlakos leaves meeting at 7:48 p.m.*

b) SSF President

Charanpreet Deu’s, SSF President’s Report was sent to members prior to today’s meeting. Charanpreet reviews his report with a question and answer period following. Charanpreet asks members to e-mail him questions prior to meetings to ensure he comes prepared to answer specific questions.

c) Board Vision

A proposal/quote has been received regarding a Board strategic planning exercise with the Seneca Student Federation. The outcome of this exercise is to develop a 2-3 year vision to ensure the Seneca Student Federation follows the right path and develops a positive vision for its future.

The SSF Board of Directors agree to move forward with this Board Vision plan. Mario is asked to seek out two more quotes which should be received by the end of this week. Once additional quotes are received, the Board will then conduct interviews of the possible service providers and make a final decision.

*It was MOVED by Sanjoli Jain, and SECONDED by Inderjit Singh, “that the SSF Board of Directors meeting move into recess for ten minutes”.*

Unanimous

CARRIED

*The SSF Board of Directors’ meeting resumes at 9:05 p.m.*

6. United Way

A handout is provided.

The Seneca Student Federation has donated to the Seneca College United Way Campaign for a number of years. It is suggested that \$20,000.00 be donated to the 2019 campaign.

It was MOVED by Sanjoli Jain, and SECONDED by Thomas Tsao, “that the Seneca Student Federation provide a donation in the amount of \$20,000.00 to the Seneca College United Way Campaign”.

Unanimous

C A R R I E D

*The SSF Board of Directors’ Public Session Moves to In-Camera at 9:15 p.m.*

*The SSF Board of Directors’ In-Camera Session Moves to Public Session at 10:30 p.m.*

7. Deferrals

It was MOVED by Thomas Tsao, and SECONDED by Param Patel, “to defer King Renovation; and Website Update”

Unanimous

C A R R I E D

Although King Renovation agenda item is deferred, discussion takes place. It is suggested that a less expensive alternative to a stone wall be investigated.

8. On-line Motions

a) SSF Election Policy Revision

It was MOVED by Klodian Vocaj, and SECONDED by Thomas Tsao, “to approve the SSF Election Policy change to include “Candidates and their team members are not permitted to engage voters for the purpose of soliciting votes on Election Day(s)”.

Unanimous

C A R R I E D

b) Nomination Package from Seneca@York

It was MOVED by Thomas Tsao, and SECONDED by Param Patel, “to approve the request made by Nancy Oomen, CEO, to accept the late Nomination papers of a student wishing to fill the position of Coordinator, Seneca@York”.

All in Favour 4/Opposed 1

C A R R I E D

9. Date and Time of Next Meeting

TBD

Adjournment

It was MOVED by Sanjoli Jain, and SECONDED by Thomas Tsao, “that no further business is to be discussed and this meeting is adjourned at 10:38 p.m.”.

Unanimous

C A R R I E D