



SENECA STUDENT FEDERATION INCORPORATED  
SSF Board of Directors Meeting  
PUBLIC SESSION

Newnham Campus  
Newnham SSF Boardroom

Monday, November 26, 2019  
5:30 p.m.

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Student Board Representatives Present: (Voting Members)

Promise Anyasi	Director
Sukhbeer Dhillon	Director/Chair
Sanjoli Jain	Director
Param Patel	Director
Inderjit Singh	Director
Thomas Tsao	Director (Teleconference)
Klodian Vocaj	Director

Board Members Present (Non-Voting Members)

Charanpreet Deu	SSF President/SSF Inc.
Mario Di Carlo	Executive Director/SSF Inc.
Gabriel Huston	College Representative

Board Members' Regret (Non-Voting Member)

None

Guests Present:

Palak Chawla	Vice President, Seneca@York/SSF Inc.
Roel Isufflari	Manager, Member Services/SSF Inc.
Nicole Lentini	Vice President, Newnham/SSF Inc.

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1. Sukhbeer Dhillon, SSF Board of Directors' Chair, calls the meeting to order at 5:37 p.m.
  2. Introductions/Announcements
    - Please stay within allocated time for each agenda item. Motion to increase the allotted time of an item will be put forward if the Chair deems it necessary
  3. Acceptance of Agenda for Monday, November 26, 2019

It was MOVED by Sanjoli Jain, and SECONDED by Klodian Vocaj, "to accept the agenda for Monday, November 26, 2019 as presented".

Amendments

- Item 13 on the agenda (In-Camera Session) to be moved after item 15.
- Start time of the meeting to be changed from 6:00 p.m. to 5:30 p.m.

It was MOVED by Klodian Vocaj, and SECONDED by Param Patel, “to amend the Public Session agenda for Monday, November 26, 2019”.

The SSF Board of Directors Public Session agenda for Monday, November 26, 2019 is unanimously accepted as amended.

4. Conflicts Declared

None

5. SSF Board of Directors’ Meeting Minute Approval

a) SSF Board of Directors’ Public Session – Monday, October 28, 2019

It was MOVED by Param Patel, and SECONDED by Sanjoli Jain, “that the SSF Board of Directors’ Public Session Meeting Minutes from Monday, October 28, 2019 be approved as presented”.

Amendments

- a) The Chair recommends that item #7 of public session minutes re: Central Concerns to be moved to In-Camera minutes.

*Thomas Tsao enters meeting via teleconference*

It was MOVED by Klodian Vocaj, and SECONDED by Inderjit Singh, that the SSF Board of Directors Meeting Minutes from Monday, October 28, 2019 be approved as amended”.

Unanimous

C A R R I E D

b) SSF Board of Directors’ In-Camera Session – Monday, October 28, 2019

It was MOVED by Inderjit Singh, and SECONDED by Sanjoli Jain, “to accept the SSF Board of Directors’ In-Camera Session – Meeting Minutes for Monday, October 28, 2019 as presented”.

Unanimous

C A R R I E D

6. Executive Director's Report

The Executive Director's report was sent to members prior to today's meeting.

7. SSF President's Report

The SSF President's report was sent to members prior to today's meeting.

8. King Construction

a) Kitchen and Games Room

Discussion takes place with regards to the Kitchen construction at King Campus. The tender process with eight (8) companies took place. The three (3) final companies chosen were coincidentally the three lowest bids for the project. RightStart Limited was the successful company. The proposal was realistic when it comes to the cost of construction for the kitchen. The breakdown of the cost was mentioned in the supporting documents that the Board Members received prior to the meeting.

Concerns were raised with regards to projections of return and the ability to handle another big project since the Tuck Shop project was recently completed.

Discussion took place with regards to the Games Room at King Campus. Concerns were raised due to the high price of the project presented.

It was MOVED by Klodian Vocaj, and SECONDED by Sanjoli Jain, "to postpone the Kitchen and Games Room construction and renovation projects at King Campus until February of 2020. By that time, we would have a better understanding of the fees as well as feedback from the Tuck Shop".

Unanimous

C A R R I E D

b) Event Space Blinds

Discussion takes place with regards to Event Space Blinds at King Campus.

It was MOVED by Param Patel, and SECONDED by Klodian Vocaj, "to approve the spending of \$6,000.00 for the purchase of event space blinds for King Campus".

Unanimous

C A R R I E D

9. Website Updates

In addition to the Project Status report sent to the BoD members, the Manager of Member Services and Communications advises that:

- Changes presented are in the final stage of completion.

- Events tab on Seneca’s App not functioning. Communications will take place with the IT department.

Concerns were raised with regards to project not being finalized yet and the Minutes page on the website not responding.

10. Board Vision

Discussion takes place with regards to the three quotes that the Board Members received from consulting companies that will look into the Board’s Vision of the SSF review. Feedback is provided on the three quotes.

- Waynepoirier and Associates will be a better fit for what the Board of Directors is looking for. They have experience in post-secondary institutions and are currently working with Seneca College in other projects.
- Waynepoirier’s plan seems to be more stretched out for all the stakeholders.
- Waynepoirier’s perspective covers the needs of both the students and executives.

It has been suggested to launch a committee that consists of Board Members in order to be the point of communication with the chosen company.

Members agree that they should all be present at the first meeting. Board Members are encouraged to provide questions and suggestions prior to the meeting to be communicated with the chosen company.

It was MOVED by Sanjoli Jain, and SECONDED by Promise Anyasi, “to appoint Waynepoirier and Associates as the consulting company for the SSF review.”

Unanimous

C A R R I E D

10. Election Policy

Discussion takes place with regards to information provided by Nancy Oomen, CEO and Roel Isufflari, DCEO, to the Board of Directors with suggestions for the upcoming SSF General Elections 2020/2021.

The following topics were discussed:

- Nomination period should be shortened and not open on January 13<sup>th</sup>, 2020.
- Issues might occur with potential changes to SSF structure after the review.
- Changes on the SSF structure should be approved at the AGM before they become effective.
- Increase of promotions for elections through classroom visits.

The proposed items sent to the Board of Directors have been accepted unanimously without changes.

12. By-Law Changes

Discussion takes place with regards to proposed changes to the By-Laws of the SSF.

The GPA definitions on our By-Laws are now reflecting the definitions posted online by Seneca College. Changes on language referring to non-gender neutral have been also made. Section 6 of the By-Laws have been changed as they were abbreviated. Section 6 has been updated to read that the Board of Directors approves all fees that are charged by the SSF.

The By-Laws need to reflect the changes that will take place with the closing of the Markham Campus effective May 1<sup>st</sup>, 2020. The Board of Directors structure needs to be updated.

The following items were discussed:

- Concept of who is considered to be a member of the organization
- Only a small percentage of students opted-out
- Student that have not paid the SSF fees will be allowed to work for the SSF.
- GPA checks should occur only at the time of elections for Council members.

It was MOVED by Param Patel, and SECONDED by Sanjoli Jain, “to extend the allotted time for item 12 of the agenda by 10 minutes.”

Unanimous

C A R R I E D

- More discussion takes place on GPA requirements for Council and Board Members.
- Students should be able to maintain a good GPA and perform well on their Academics in order to be able to assist other students.
- Time and money invested into training council members. It makes it harder to train new members.
- Markham campus updates will be inquired in the next few weeks.

13. Date and Time of Next Meeting

Monday, December 16, 2019 at 1:00 p.m. at Newnham Campus.

14. Adjournment

It was MOVED by Inderjit Singh, and SECONDED by Sanjoli Jain, “to adjourn the public session meeting at 7:39 p.m.”

Unanimous

C A R R I E D