



SENECA STUDENT FEDERATION INCORPORATED  
Newnham Local Branch Council Meeting Minutes  
PUBLIC SESSION

Newnham Campus  
SSF Newnham Boardroom

November 25th, 2019  
5:27 p.m.

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Student Representatives Present: (Voting Members)

Juan Pablo Borrero	Coordinator, Newnham Campus/SSF Inc.
Nicole Lentini	Vice-President, Newnham/Chair /SSF Inc.
Maria Camila Cepeda Rojas (On phone call)	Coordinator, Newnham Campus/SSF Inc.
Rutvik Soni	Coordinator, Newnham Campus/SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Guests Present:

None

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1. Call to Order

This meeting is called to order at 5:27 p.m.

- Newnham LBC Meeting #20

2. Introductions/Announcements

- Maria Camila Cepeda Rojas participates in the meeting on a conference call.

3. Acceptance of Agenda for November 25th, 2019

It was MOVED by Maria Camila Cepeda Rojas and SECONDED by Juan Pablo Borrero, "that the agenda for November 25<sup>th</sup>, 2019 be accepted as presented".

Unanimous

CARRIED

4. Acceptance of Central Level Meeting Minutes

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve the Newnham Campus Local Branch Council Public Session #17 meeting minutes for October 28<sup>th</sup>, 2019”.

Unanimous

CARRIED

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, “to defer the approval of the Newnham Campus Local Branch Council Public Session #18 meeting minutes for November 4<sup>th</sup>, 2019”.

Unanimous

CARRIED

## 5. New Business

### 5A. Planning of Events

Camila explains in detail the different events that will be happening during the following weeks. The council member discusses the requirements needed for each event as well as the tasks that need to be done prior.

- Pancake breakfast and town hall meeting, all council attending will occur on the following days.
- Bubble tea was ordered, and the white ribbon event was described, as well as the diversity workshops.
- Neon party details are reviewed, and clarification of suppliers needed.
- International day for persons with disabilities clarification of contact needed, the idea of doing something with the Counselling Dept. or social media post.
- Holiday Decoration will be purchased this week.
- Description of Santa patrol
- Change of name of Christmas lunch for Holiday lunch to be more inclusive, to include traditional turkey dinner and ham.
- Language exchange and SSF night lounge for next week.
- Ideas for pictures with Santa event, \$400 for activities to send home cards with pictures, SSF will cover postage.
- Violence against women day, explanation of the event and activities that will take place including White Ribbon event.

### 5B. Street Team

Discussion about how to improve promotions by the street team, posters are not being updated on all boards around the campus.

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, “to approve \$1000.00, tax included, for the purchase of candy and snacks for the promotional table, for the rest of the semester”.

Unanimous

CARRIED

5C. Bubble Tea – Budget Approval

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$1230.00, tax included for the remaining of the semester for the Bubble tea event”. ( \$410 / per week). Nicole will look into the cost of adding tapioca.

Unanimous

C A R R I E D

5D. Santa Patrol Event

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$4999.00, tax included, for the Santa Patrol event”.

Unanimous

C A R R I E D

- Explanation of the event and ideas for gifts. Gifts will be \$10-\$15 each, approx. 450 gifts.
- Gift cards from Amazon, Tim Horton’s, Subway, USB’s, power bank, metro grill gift cards.

5E. Christmas Pajama Party Event

It was suggested to change the name of the event to the Ugly Sweater Party. There will be a DJ, milk and cookies, gingerbread cookies. Maria to get more information and prepare the budget for this event.

5F. Volunteer Appreciation party

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to change the date of the event from December 12<sup>th</sup> to December 9<sup>th</sup>”.

Unanimous

C A R R I E D

5G. Club Executive Appreciation party

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, “to approve \$600.00, tax included, for the Club Executive appreciation event on December 10<sup>th</sup>, 2019 from 5:30 p.m. to 6:30 p.m.”.

Unanimous

C A R R I E D

5H. Approval of remaining events for the Winter semester

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$3000.00, tax included, for de-stress massages for December 9<sup>th</sup>”.

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$3000.00, tax included, for de-stress massages for December 10th”.

Unanimous

C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni “to approve \$3000.00, tax included, for de-stress massages for December 11th”.

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve \$3000.00, tax included, for de-stress massages for December 12th”.

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve \$3000.00, tax included, for De-stress Day on December 11<sup>th</sup>, 2019 from 11 am to 2 pm”.

Unanimous C A R R I E D

#### 5I. Approval of Winter Frosh Days

Planning of Winter Frosh days is still in process. There is a possibility of having a central Frosh concert. Budgets need to be prepared and approved before the next Central Meeting.

#### 5J. Winter Swag Purchase – Review

The items will be reviewed during the following week. Council members should give their feedback and ideas for new products to be considered.

#### 5K. Club Reviews, Updates, and Approvals

Clubs with their own bank account within the SSF need to be clarified on how they can use the money and how they are going to operate under the new policies.

Bangladesh Club and CTF club were reviewed by the appeal committee. CTF to hold elections for all executives' elections. All details are described in the committee report. Committee decided not to remove the president of Bangladesh organization, try to resolve the issues informally as the first step, proof of accusations to determine further actions.

#### LATIN DANCE CLUB

It was MOVED by Rutvik Soni, and SECONDED by Nicole Lentini, “to change Lina Arcos as club executive to Nicolas Gomez Jaramillo”.

Unanimous

C A R R I E D

#### FIRE PROTECTION CLUB

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas, “to approve the Fire protection panel on November 28<sup>th</sup>, 2019 and to allow the club to withdraw \$70.00 from their bank account for food for the event”.

Unanimous

CARRIED

SENECA FRIENDS CLUB

Seneca Friends will be de-sanctioned for not filing requirements; they can reapply for next semester.

5L. Other business

6. Vice President’s Report

None

7. Members report

None

8. Manager, Campus Operations’ Report

None

9. Adjournment Proceedings

a. Communications/Directives

None

b. Items to be taken to the Central Level

None

c. Date and Time of Next Meeting

December 2<sup>nd</sup>, 2019

SSF Newnham Boardroom

5:15 p.m.

d. Adjournment

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, “that no further business is to be discussed and this meeting is adjourned at 6:53 p.m.”.

Unanimous

CARRIED

Online Approvals:

Nov 28<sup>th</sup>, 2019:

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas,  
**Motion:** To approve a budget not to exceed \$2,000.00 plus tax. for the purchase of 2 play station units, 8 - PS4 controllers, 4 - Xbox controllers and 10 games.

Unanimous

CARRIED