



SENECA STUDENT FEDERATION INCORPORATED
Newnham Local Branch Council Meeting Minutes
PUBLIC SESSION

Newnham Campus
SSF Newnham Coordinators Office

September 23rd, 2019
5:42p.m.

Student Representatives Present: (Voting Members)

Juan Pablo Borrero	Coordinator, Newnham Campus/SSF Inc.
Nicole Lentini	Vice-President, Newnham/Chair /SSF Inc.
Maria Camila Cepeda Rojas	Coordinator, Newnham Campus/SSF Inc.
Rutvik Soni	Coordinator, Newnham Campus/SSF Inc.

Student Representatives Regrets: (Voting Members)

None

Student Representatives Absent: (Voting Members)

None

Regrets: (Non-Voting Members)

Ammar Atheem Manager Campus Operations, Newnham Campus/SSF Inc.

Guests Present:

None

1. Call to Order

The Newnham LBC Meeting #12 is called to order at 5:42 p.m.

2. Introductions/Announcements

- Nicole's announcements:
 - Ammar said it will take one or two more days for the renovations in the Senecenter to be complete.
 - Ammar has posted another AD to hire office staff and will clarify who will be working with the councils as assistants once the hiring is complete.
 - Moving forward, Nicole has asked all council members to submit meeting minutes for her to review no later than 48 hours after the meeting is complete, this is to be done by one council member per week as assigned at the beginning of each meeting. This will help to ensure that the required information for the upcoming LBC meeting is being sent out with enough time for everyone to fully review the documents.

3. Acceptance of Agenda for September 23rd, 2019

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “that the agenda for September 23rd, 2019 be accepted as presented”.

Unanimous

C A R R I E D

4. Acceptance of Local Level Meeting Minutes

It was MOVED by Rutvik Soni and SECONDED by Juan Pablo Borrero, “that the approval of the Newnham Campus Local Branch Council Public Session meeting minutes for August 27th, 2019 & September 9th, 2019 be deferred as presented”.

Unanimous

C A R R I E D

5. Newnham L.B.C Business

5A. Finalizing Fall Semester Calendars Event Times.

For World Animal Day on October 4th, 2019, we will promote on social media by post. For the Karaoke day Maria Camila Cepeda Rojas suggested to have a brief meeting or talk with the staff who is supposed to work that day so that the event can be executed properly, staff need to be more engaging to help make this event successful. For World Food Day on October 16th, 2019 we have decided to run a Food Drive from 11:30 a.m. – 1:30 p.m. to gather donations for our Food Bank. For World Aid’s Day on December 1st, 2019 we will promote this by posting on social media accounts.

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, “to approve, the FOOD DRIVE event that will take place on October 16th, 2019, from 11:30 a.m. to 1:30 p.m.”.

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to Change the Karaoke event from every Thursday to every other Thursday”.

Unanimous

C A R R I E D

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$1100.00, tax included, for the SENECA GOT TALENT AUDITIONS event to take place on November 4th to 7th 2019, from 12:00 p.m. to 3:00 p.m.”.

Unanimous

C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$1,000.00 World Vegan Day event to take place on November 6th, 2019, from 10:00 a.m. to 2:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas, “to approve the cancellation of the Chicken Lunch Special, to take place on November 6th, 2019, due to the conflict of selling meat on World Vegan Day.”.

Unanimous

CARRIED

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve \$600.00, tax included, for the SENECA GOT TALENT SEMI_FINALS event to take place on November 12th & 13th, 2019, from 12:00 p.m. to 3:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, “to approve \$400.00, tax included, for the MOVEMBER event to take place on NOVEMBER 14th, from 12:00 p.m. to 3:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve \$2,000.00, tax included, for the INTERNATIONAL MEN’S DAY event to take place on November 19th, 2019, from 2:30 p.m. to 5:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$1,000.00, tax included, for the SENECA GOT TALENT FINALE event to take place on November 19th, 2019 from 11:00 a.m. to 2:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$350.00, tax included, for the TOWN HALL MEETING event to take place on November 26th, 2019 from 12:00 p.m. to 2:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Juan Pablo Borrero, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$300.00, tax included, for the WORLD’S REMEMBRANCES DAY event to take place on November 1st, 2019, from 10:00 a.m. to 5:00 p.m.”.

Unanimous

CARRIED

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$500.00, tax included, for the INTERNATIONAL DISABILITY DAY event to take place on December 3rd, 2019, from 11:00 a.m. to 1:00 p.m.”.

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas and SECONDED by Juan Pablo Borrero, “to approve \$2,000.00, tax included, for the PICTURES WITH SANTA event, to take place on December 4th, 2019 from 12:00 a.m. to 3:00 p.m.”.

Unanimous

C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Maria Camila Cepeda Rojas, “to approve \$4999.99 including taxes for the CHRISTMAS LUNCH on December 5th, 2019, from 11:30 a.m. to 2:00 p.m.”

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, “to approve \$500.00, tax included, for the NATIONAL DAY OF REMEMBRANCE OF VIOLENCE AGAINST WOMEN event, to take place on December 6th, 2019, from ALL DAY.”.

Unanimous

C A R R I E D

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, “to approve \$4999.00, tax included, for the Prize to the winners of the MASSAGE DAYS on December 10th and December 12th, 2019 from 11:30 a.m. to 2:30 p.m.”

Unanimous

C A R R I E D

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Rutvik Soni, “to approve \$3,500.00, tax included, for the COFFEE AND COOKIES event, to take place from December 9th to 13th 2019, from 9:00 a.m. until finish and 7:00 p.m. until finish”.

Unanimous

C A R R I E D

5B. Budget Approval for pool table repair.

It was MOVED by Rutvik Soni, and SECONDED by Juan Pablo Borrero, “to approve \$2260.00, tax included, for the Pool Table Repair as soon as possible.”

Unanimous

C A R R I E D

5C. Review of event planning for the next 2 weeks.

- One student complained last week about the games, that were not outside on the day of games day.
- Council talked about the Volunteers, moving forward we will have limited spots available for events and will stop allowing unlimited volunteers at events.
- Council decided to charge \$ 1.00 from all Seneca Staff and tell all the Seneca students to show their ID's. for Dessert's Day's.
- Council decided to charge \$ 5.00 from the all Seneca staff for the Thanksgiving and Christmas lunch.
- Hispanic Heritage month SSF is approved \$3500.00, International Department approved \$900.00, and H.R approved \$750.00, for a total budget of \$5,100.00. Maria will forward the email confirming their participation and contribution.
- Nicole Lentini and Rutvik Soni were okay to give out \$ 250.00 Gift cards to students who will perform at Hispanic Heritage Month. (Except Maria Camila Cepeda Rojas and Juan Pablo Borrero)

5D. Budget approval for condom Purchase

It was MOVED by Maria Camila Cepeda Rojas, and SECONDED by Juan Pablo Borrero, "to approve \$300.00, tax included, for the purchase of Condoms for the students."

Unanimous

C A R R I E D

5E. Volunteer program.

Rutvik Soni reported that the Volunteer Program is already taken care of by Alexis.

5F. Karaoke event.

Maria Camila Cepeda Rojas Suggested having Quick meeting with the staff and volunteers to encourage the students and how to execute the event properly.

Maria Camila had to leave the meeting due to the meeting running late.

5G. Follow up with Tazwiz.

Nicole Lentini will follow up with the Tazwiz regarding their insurance policy if they will get the Insurance then we will have them on board with SSF, until then we cannot move forward with collaborating with them.

5H. Club reviews/approvals.

It was MOVED by Rutvik Soni and SECONDED by Juan Pablo Borrero, "that the all Club approvals request be deferred until our next LBC MEETING".

Unanimous

C A R R I E D

5E. Other Business

None.

6. Vice President's Report
None
7. Members report
None
8. Manager, Campus Operations' Report
None
9. Adjournment Proceedings
 - a. Communications/Directives
None
 - b. Refer to Central
None
 - c. Date and Time of Next Meeting

September 30th, 2019
SSF Newnham Boardroom
5:00 p.m.

- d. Adjournment

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, "that no further business is to be discussed and this meeting is adjourned at 7:15 p.m."

Unanimous

CARRIED