



Seneca Student Federation

Newnham L. B. C. (2019-2020) – Minutes #5

8th July 2019 | 11:22 a.m. | Newnham Campus Boardroom

Newnham Local Branch Council

Meeting Minutes

1. Call to Order

The 5th meeting of the Newnham L. B. C. for the 2019/20 term, chaired by Nicole Lentini, Vice President, was called to order at 11:22 A.M.

2. Routine Items

a. Roll Call

Nicole Lentini, Vice-President
Maria Camila Cepeda Rojas, Coordinator
Rutvik Soni, Coordinator
Juan Pablo Borrero, Coordinator

b. Non-voting Observers

Roel Isuflari – Manger, Member Services/SSF Inc.
Charanpreet Deu, SSF President
Juan Vanegas Maya, Arikaika Coffee – Helix Venture
Nicolas Gomez Jaramillo, Arikaika Coffee – Helix Venture
Diego Romero, Arikaika Coffee – Helix Venture
Sasha Zanelli, LSSA Club, President
Yanique Bailey, LSSA Club, Vice President
Sanjoli Jain, Indian Dance Club, Vice President
Junking Chen, President, Chinese Association

c. Regrets

Ammar - Newnham Campus Manager

d. Absences

None

e. Announcements

Vice-President Nicole Lentini discussed the following responsibilities for the coordinators this week:

- Frosh Calendar's ideas to be done by the end of the week.
- Yearly Events Calendar ideas are due July 22nd.

3. Approval of the Agenda

It was **MOVED** by Maria Camila Cepeda Rojas, and **SECONDED** by Juan Pablo Borrero, "be it resolved to amend the agenda as presented, to change it 5G- from APICS Club to LSSA Club, and to add item 5P – Indian Dance Club.



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Newnham L. B. C. (2019-2020) – Minutes #5

8th July 2019 | 11:22 a.m. | Newnham Campus Boardroom

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, “be it resolved that the approval of the Agenda, be APPROVED as amended”.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

4. Approval of the Minutes - LBC #4 – June 24th, 2019

It was MOVED by Juan Pablo Borrero, and SECONDED by Rutvik Soni, “be it resolved that the approval of the Minutes, NH L.B.C. – #4 for June 24th, 2019, be APPROVED as presented”.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5. Newnham L. B. C. Business

5A. Follow up on weekly assignments

None

5B. Update on class visits

Council is to make contact with the professors and arrange Class Visits

5C. Submission of On-Boarding reports

- Coordinators to submit the training that coordinators want and their Goals to Nicole Lentini by the end of the day.

5D. Date change for Caribana event

It was MOVED by Rutvik Soni and SECONDED by Maria Camila Cepeda Rojas “be is resolved to approve the date change of the Caribana Event from Friday, August 2nd to Tuesday, August 6th.”

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5E. Open House / Open House Webinar

Maria and Pablo will be attending Open House on Wednesday, July 17th, 2019. Starting at 3:30 p.m.



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5F. Meeting with Helix Student – Arkaika Coffee

Students from Arkaika coffee presented their product to the Council. The students are working with Helix to get their start-up going and are suggesting a few ways to partner with SSF. The council is interested in working with these students for the upcoming Coffee and Cookies event. A decision will be made at the next LBC meeting. In the meantime, we have asked the students to obtain liability insurance to be able to serve their products on campus.

5G. Meeting with LSSA Club Executives

It was announced by the LSSA club executives that since the program will be moving to York next semester, they will be planning all club activities at York Campus starting in September. Both the VP and President will be graduating at the end of the summer so new Executives will need to be appointed before the end of the summer.

It was **MOVED** by Juan Pablo Borrero, and **SECONDED** by Maria Camila Cepeda Rojas, “be it resolved, that the Newnham L.B.C. Conditionally approve a budget not to exceed \$250.00 including taxes for food only, for **LSSA Club - Wrongfully Convicted Event** on 26th July 2019. Approval pending the availability of the Senecentre. SSF has agreed to supply the club with Gifts for the Guest speaker and utensils, plates, napkins, and cups.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

It was **MOVED** by Maria Camila Cepeda Rojas, and **SECONDED** by Rutvik Soni, “be it resolved, that the Newnham L.B.C. approve the **LSSA Club Potluck Picnic Event** to take place on August 9th, 2019 from 2:30 PM to 4:30 PM on the patio, budget approved not to exceed \$100.00 including taxes.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5H. Meeting with Chinese Association Club Executives

Meet with club President to discuss plans for the coming year. It was discussed about the challenges the club executives have faced over the past year with room bookings. The council has ensured them we are working to improve this process for September. The club will be planning events throughout the year to help Chinese students network with one another. Bi-weekly events will start in the Fall term. They would also like to plan a Newcomer welcome party sometime in September.



Seneca Student Federation

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8th July 2019 | 11:22 a.m. | Newnham Campus Boardroom

It was **MOVED** by Maria Camila Cepeda Rojas, and **SECONDED** by Juan Pablo Borrero, “be it resolved to **RECESS** the meeting at 1:18 p.m. for 30 minute lunch break.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

It was **MOVED** by Juan Pablo Borrero, and **SECONDED** by Maria Camila Cepeda Rojas, “be it resolved to **RESUME** the meeting at 2:01 p.m.”.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5I. Meeting with Charanpreet for Council Feedback

Charanpreet told every council member to read Bylaws and Job expectation properly. He also mentioned about the events performances, respect amongst each other, how to increase the class visits, reach out to advisors, and to do training.

5J. Frosh Planning and Brainstorming Session

Nicole Lentini announced that Frosh will take place from Sep 3rd – Sept 13th. Council has been asked to prepare a draft calendar with the events they would like to organize, calendar’s to be submitted to Nicole in one week’s time. Council is encouraged to come up with their own ideas and themes to plan for creative events for the frosh week.

5K. Campus Initiatives / Awareness Events

Nicole discussed that it was announced at the last central meeting that the college will be supporting our Awareness events this year. Planning to be done for this in the coming weeks. Maria suggested bringing in motivational speakers such as the Man in Wheel Car that they seen at COCA.

5L. Yearly Calendar Overview

Nicole Lentini and the 3 coordinators reviewed the yearly calendar and approved all major events from September 2019 to April 2020. Budgets and times of the events will be determined in the coming weeks.

5M. Club policy review / review of student feedback

Nicole reviewed with the council the feedback and suggestions she prepared to submit to Central level. The council added their suggestions and agreed to submit it as presented.



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5N. Club Approvals

It was MOVED by Rutvik Soni, and SECONDED by Nicole Lentini, “be it resolved, that the Newnham L.B.C. approve weekly meetings for the **Latin Dance Club** from 5:00PM to 7:00 PM every.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5O. Other Business

It was MOVED by Maria Camila Cepeda Rojas , and SECONDED by Rutvik Soni, “be it resolved, that the Newnham L.B.C. approve a budget not to exceed \$400.00 including taxes for the purchase of 2 Waffles machine and 2 hot plates.

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

5P. Meeting with Indian Dance group.

It was MOVED by Maria Camila Cepeda Rojas , and SECONDED by Rutvik Soni, “be it resolved, that the Newnham L.B.C. approve weekly meetings for the **Indian Dance Club** from 1:00PM to 3:00 PM every Wednesday.

In Favour: 3
[CARRIED]7

Opposed: 0

Abstained: 0

6. Vice President’s Report

- It was reminded the online train for the coordinators due for this week.

7. Members’ Report

- Report on time.

8. Manager, Campus Operations’ Report

9. Adjournment Proceedings

- a. Communications/Directives
- b. Refer to Central – NA



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- c. Date and Time of Next Meeting – 22nd July, 2019. 11:00 AM
- d. Adjournment

It was **MOVED** by Maria Camila Cepeda, and **SECONDED** by Rutvik Soni, “be it resolved, that the Newnham L. B. C. adjourn until the date and time of the next meeting as stated.”

In Favour: 3
[CARRIED]

Opposed: 0

Abstained: 0

[NH L. B. C. – ended at 4:37 p.m.]