

SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY
SENECA STUDENT FEDERATION INCORPORATED (@YORK)
Local Branch Council Meeting
AGENDA

Thursday June 27, 2019 1:30 p.m.

1) Call to Order

The #2 meeting of the Seneca York Student Council for the 2019/20 term was called to order at 1:45 p.m. by VP, Palak.

2) Roll Call

Samir Abdi, Manager/Minutes Taker
Palak Chawla, Vice President/Chair
Krisha Amin, Coordinator

3) Regrets/Absent

None

4) Announcements

- Palak Chawla, VP, updated about Leader's Hall Conference held from June 11, 2019 to June 14, 2019 at Niagara-on-the-lake.
- Krisha Amin, Co-ordinator, updated about COCA held from June 16, 2019 to June 21, 2019 at Niagara Falls.
- Niagara Falls trip approved centrally.
- Information given by the VP about the meeting with Freedom Mobile Vendor earlier in the day for the FROSH and yearly package of promotion on campus.

5) Confirmation of Agenda for June 27, 2019

Motion: Be it resolved that the agenda Student Council – for May 9, 2019, approved as presented.

Motioned by: Palak

Seconded by: Krisha

In Favor: 2:0
[CARRIED]

Opposed: 0

Abstained: 0

6) Confirmation of Minutes April 22, 2019 and May 9, 2019

Motion: Be it resolved that the Meeting minutes of Student Council – for April 22, 2019 deferred.

Motioned by: Palak

Seconded by: Krisha

Motion: Be it resolved that the Meeting minutes of Student Council – for May 9, 2019 approved.

Motioned by: Palak

Seconded by: Krisha

[CARRIED]

7) Business

a) Post mortem Eid event

Discussion: The event was successful with more than 300 students showing up for the celebrations. Eid was celebrated in the computer commons and sweets were served by the staff and council. VP communicated with the students and told them about Eid and its significance.

b) Yearly Calendar schedule

Discussion: Yearly calendar almost completed by Council and to be finalized by next week. The calendar consists of all major holidays and events until April 2020. When and where to plan them etc. was included in the planning.

c) REC collaboration/Events in Rec space

Discussion: Frosh, Diwali, Halloween, Thanksgiving/Christmas, Winter Frosh. These discussions to be finalized with Rec council at York Campus.

d) SSF marketing & information gathering plan

Discussion:

- SSF York is going digital internally for better access of documents and information resulting in less dependency on others for information like ticket counts etc.
- Staff to be cross trained for Seneca events too like Seneca Orientation, Open house etc.
- Samir asked wespeakstudent.com to send us some tutorial/sales videos for the TV displays which can help us showing students about their health and dental plans and why they should opt in.
- Promotional videos and visuals by SSF members explaining what we do and why students should opt in.
- Goal is to keep as many students as possible enrolled in the SSF plan. Marketing plan will be devised in the coming days.

e) FROSH kits

Discussion: Council gave ideas to include these in FROSH kits: Tshirt, Pen, Bottles, Card Holder, Camera cover, stress ball, Handbook.

f) Vendor confirmation :

Discussion: In talk with the vendor for the re-usable straws with cleaner in a pouch. Council decided to talk to some other vendors also and finalize the count and the vendor to start with the item.

g) Staff Promotion training:

Discussion: Council suggested to provide a customer service training for staff members for better promotion strategies for the events and further discussion regarding how to approach and be enthusiastic and proactive for promotions.

h) SGT timeline change:

Discussion: SGT timeline to be changed from 3 & 4 July Round 1, 2 to Auditions -Final call. And 11 July, Thursday to be remained as SGT finale from 3 to 5 pm.

i) POC for office activities:

Discussion: Council asked for POC for count update etc, so council will be added to the Fileshare of all the files on the digital server.

j) Hive booking request and donation requests by students:
Discussion: Council discussed and agreed to be constant and decline the monetary donations or any other donation for food to be bought. Students can access the hive if it is an open event and if SSF don't have any of their own event going on in Hive. As far as food is concerned, SSF can help by providing pancakes at regular breakfast price i.e. 1\$ in hive.

k) Canada Day event:
Motion: To approve Canada Day event on 2nd July with 10 tubs ice- cream and popcorn

Motioned by: Palak

Seconded by: Krisha

In Favor: 2:0

Opposed: 0

Abstained: 0

[CARRIED]

8) Members' Reports

To be submitted by 15th of this month.

9) Assistance needed from Manager

- To buy Ice-cream for Canada Day event
- To check with Bubble tea vendor for correct order delivery.
- To mail for VP's printing access.

10) Items to be brought to Central

- Posters to make/ amend for better promotion: Opt-out last date awareness, Council Brochure, Club's brochure with semester club's list, Social hive visiting cards
- Staples vendor information for promotional stationary during exam week
- Training needed by Council

11) Date and Time of Next Meeting

July 11, 2019 at 1:00 p.m.

12) Adjournment

a. Adjournment

Motion: Be it resolved that the Student Council Meeting at Seneca@York adjourn until the date and time of the next meeting as stated.

Moved by: Palak

Seconded by: Krisha

In Favor: 2:0

Opposed --

Abstained: --

[CARRIED]

Student Council Meeting at Seneca@York – meeting ended at 3:35 p.m.